



College of Kinesiologists of Ontario Council Meeting Minutes	
Date/time of meeting	Monday, March 30, 2020 at 9:30 am.
Chair	Jennifer Pereira
Note Taker	Vivian Fragale
1. Present (teleconference)	Elwin Lau, Ben Matthie, Mary Pat Moore, Ryan Wight, Chad McCleave (left at 10:15am), Stefanie Moser, Victoria Nicholson, Derek DeBono, Graydon Raymer, Katie St. Denis, Sara Gottlieb, Leslee Brown
Regrets	Teresa Bendo
Staff/guests in Attendance	Staff: Brenda Kritzer, Nancy Leris, Vivian Fragale, Ryan Pestana Guests: Sandy Jespersen (Canadian Athletic Therapists Association), Don Gracey (Ontario Athletic Therapist Association), Mardon Fraser (R.Kin), Krystal Tandon (R.Kin), Jaime Glassman (R.Kin), Tyler Quennell (R.Kin)
2. Update on Resignations	<p>Jennifer welcomed Sara Gottlieb, who was newly appointed to Council by the Ontario Government.</p> <p>She noted that since the last Council meeting, resignations were received from public members Ken Alger and Sandra Weeks and professional members Jennifer Bushell and Nelson Amaral. Jennifer wished them the best and thanked them for their contributions.</p> <p>Jennifer asked that before beginning with the business on the agenda Council recognize the work of valued health care service providers and those who have put their names forward to be re-assigned to areas of need within the health care system as Ontario deals with COVID-19.</p> <p>The shortened agenda was intended to ensure that all remain informed on College business, that legislated reporting requirements are met, and that Council members are assigned to Committees and informed of their work.</p>
3. Conflict of Interest Declarations	Jennifer Pereira asked if any Council members present wished to declare a conflict of interest. There were no declarations.
Constitution of the Meeting	As a notice of the meeting had been duly given in accordance with the by-laws of the College of Kinesiologists of Ontario and a quorum was present, the meeting was duly constituted for the transaction of business.
4. Approval of Agenda	<p>Chad McCleave noted that he needed to leave the meeting at 10:15 am and requested that the review of the draft audited financial statements be moved up on the agenda.</p> <p>UPON A MOTION duly made by Chad McCleave and seconded by Derek DeBono, it was resolved that the agenda be approved as amended. Carried.</p>

<p>5. Approval of Minutes: December 2, 2019</p>	<p>It was noted that the December 2, 2019 meeting minutes did not include details of the in-camera session (i.e. time, attendance, etc). It was requested that the minutes be revised to reflect this.</p> <p>UPON A MOTION duly made by Ryan Wight and seconded by Derek DeBono, it was resolved that the December 2, 2019 minutes be approved as amended. Carried.</p>
<p>6. Action Items arising from previous meetings</p>	<p>There were no action items noted.</p>
<p>7. Review of Draft Audited Financial Statements</p>	<p>Chad McCleave, Chair of the Finance & Planning Committee, provided an overview of the draft audited financial statements for the fiscal year September 1, 2018 – August 31, 2019. He noted that the statements were presented to Council by the Auditor at the December meeting, but were not approved pending confirmation of outstanding matters at the time. The complaints and investigations schedule was revised to reflect more up-to-date data on the status of cases. Some of the cases have been resolved. Given that this is not material and would require a change to the draft financial statements, as well as the filed tax return, the Auditors were advised to record it to the statement of unadjusted differences.</p> <p>UPON A MOTION duly made by Chad McCleave and seconded by Stefanie Moser, it was resolved that the Council of the College of Kinesiologists of Ontario accept and approve for circulation, and submission to the Minister of Health, the audited financial statements for 2018/2019. Carried.</p>
<p>8. Business Continuity Relating to COVID-19 / Insurance De-listing of Healthcare Professionals</p>	<p>Registrar Brenda Kritzer provided a brief update on the College’s Business Continuity Plan during COVID-19. She noted the postponement of the April exam. A notice was sent to all candidates, and the College is monitoring the situation with Yardstick, its exam provider.</p> <p>During this time, all staff are working from home. Brenda reported that staff have transitioned relatively smoothly and College operations continue uninterrupted.</p> <p>Brenda spoke about the growing trend of private insurance companies “de-listing” healthcare professionals in light of fraudulent or suspected billing improprieties. Some insurance companies have also stopped sharing information obtained through their internal investigations with health professions regulators. Although this practice is more widespread in professions whose services are widely covered by insurance, the College has seen this issue emerge in recent disciplinary matters, which would not have come to the College’s attention but for the actions of a third-party. The College expects that this will be an emerging issue of concern for all health regulators.</p> <p>Brenda noted that in response to concerns about the College’s</p>

	<p>consideration of a specialty or class of registration for athletic therapists, a fact sheet was created and posted on the website, explaining where the College is in the process.</p>
<p>9. Election of Professional Member to Executive Committee</p>	<p>Professional member, Elwin Lau, was nominated to the vacant seat on Executive Committee. Mary Pat Moore and Ryan Wight supported his nomination.</p> <p>The President called for any further nominations from the floor. As none were received she declared the nominations process closed and Elwin Lau elected to the Executive Committee by acclamation</p> <p>UPON A MOTION duly made by Chad McCleave and seconded by Derek DeBono, it was resolved that Elwin Lau be appointed as a professional member of the Executive Committee. Carried.</p>
<p>10. Committee on Specialties</p>	<p>Mary Pat Moore provided a summary report from the Specialties Committee. A report from the Specialties Committee to Council was included in the Council package.</p> <p>The OATA has made extensive efforts to demonstrate the risk of harm to the public posed by practitioners of athletic therapy. However, most of the evidence presented speaks to the risk of harm experienced by the client/patient population by participating in sports. There has not been much evidence presented on the risk of harm posed by practitioners of athletic therapy who are not regulated health professionals.</p> <p>The Committee continues to work on its analysis. A workplan is under development to assist the Committee in its further work on the areas of education and certification. In addition the Committee will review the current program of accreditation of education/training programs.</p> <p>The Committee has noted that the policy “Assessment Framework” speaks to consultation with registrants of the College membership prior to making a recommendation to Council. The Committee expressed concern about this aspect of the policy and recommended to Council that the Assessment Framework be reviewed in the coming months to reconsider the manner and timing of consultation in relation to any decisions by Council.</p> <p>Mary Pat recommended that additional members be appointed to the Committee so that it can continue to do its work. Currently, there are three members: Mary Pat Moore, Ryan Wight, and Graydon Raymer.</p> <p>Jennifer Pereira indicated that Mary Pat Moore expressed interest in serving as Chair of the Specialties Committee and asked whether there were any public appointees who were willing to sit on the Committee as well. Sara Gottlieb expressed interest.</p> <p>UPON A MOTION duly made by Ryan Wight and seconded by Derek DeBono, it was resolved that the Council of the College of Kinesiologists of Ontario appoints Mary Pat Moore as Chair and Sara Gottlieb as Public</p>

	Member to the Specialties Committees. Carried. Abstention: Stefanie Moser.
11. Committee Reports	Reports were provided in the Council package highlighting committee meetings, activities, changes and discussions that took place since the December Council meeting. A second quarter financial report and Dashboard were also included.
12. President's Report	<p>Jennifer Pereira noted that the College facilitated the annual CKO-Universities Liaison Committee Meeting in December 2019. The meeting was well attended by representatives from Ontario's academic institutions. Professional associations were also in attendance, largely as observers, until the afternoon portion of the meeting when they reported on their recent activities. College staff provided updates in the respective areas. Committee members also provided updates pertaining to their schools' programs. A round table discussion was held in regards to advancements in the profession, healthcare, technology and the practice environment. Graydon Raymer presented on the mandate and work of the Canadian Council of University Physical Education and Kinesiology Administrators (CCUPEKA). Steven Fischer, the Secretary/Treasurer for the Ontario Kinesiology Association (OKA) and Co-Chair of the OKA's Kinesiology Evidence and Engagement Network (KEEN), provided an overview of the KEEN initiative.</p> <p>Jennifer also provided a review of the results of the December 2nd Council meeting feedback survey. The results were included in the Council meeting package for circulation.</p>
13. Approval of Revised Committee Membership	<p>A revised Committee Slate was provided to Council. The Executive Committee recommended the following revisions:</p> <p>Ryan Wight, Chair, Registration Committee Elwin Lau, Vice Chair, Registration Committee Graydon Raymer, Chair, Quality Assurance Committee Teresa Bendo, Public Member, Quality Assurance Committee Leslee Brown, Public Member, Quality Assurance Committee</p> <p>Sara Gottlieb agreed to serve on the Registration Committee, but asked whether this could be revisited should another public member be appointed.</p> <p>It was noted that Ryan Wight was listed on the slate incorrectly as a Public Member.</p> <p>UPON A MOTION duly made by Leslee Brown and seconded by Vicky Nicholson, it was resolved that the Council of the College of Kinesiologists of Ontario appoints the committee members and chairs as per the attached revised slate developed and recommended by the Executive Committee. Carried.</p>

	<p>Brenda Kritzer noted that she asked Ryan Pestana, Communications Manager, to review the Patient Relations Committee Terms of Reference to include communications. A proposal will be developed and forwarded to Council in time for the June Council meeting.</p>
<p>14. Resolution to Approve Proposed 2020 Election Schedule</p>	<p>The proposed 2020 election schedule was included in the Council meeting package. Ryan Pestana noted that there are vacancies in districts 2 and 3 and a member up for election in district 4 (Stefanie Moser).</p> <p>The Registrar has proposed the dates of election as July 7-14, 2020 to ensure consistency with the time period established for previous elections, and to allow kinesiologists ample time to vote.</p> <p>UPON A MOTION duly made by Sara Gottlieb and seconded by Elwin Lau, it was resolved that Council directs the Registrar to publish immediately July 7-14, 2020 as the election dates in Districts 2, 3 and 4. Carried.</p>
<p>15. Decision re. Vacancy in Districts 2 and 3</p>	<p>In February 2020, two professional members of Council (one from District 2 and one from District 3) tendered their resignation creating short-term vacancies in these two districts since the seats became vacant no more than 12 months before the members' term of office expired. Both of these districts are up for election in July 2020.</p> <p>A Decision Note was included in the Council package with a recommendation that Council ratify the Executive Committee's decision to leave District 2 vacant. The College recommended that Council also leave District 3 vacant until the election.</p> <p>UPON A MOTION duly made by Leslee Brown and seconded by Elwin Lau, it was resolved that Council leave Districts 2 and 3 vacant given the pending start of the nomination period in both districts. Carried.</p>
<p>16. Review of Action Items</p>	<ul style="list-style-type: none"> • The December 2, 2019 minutes to include details of the in-camera session, i.e., time and participants. • Ryan Wight to be noted as a Professional Member on the revised Committee Slate. • The revised 2020 election schedule to be posted on the website.
<p>17. Closing Comments/Motion for Adjournment</p>	<p>Jennifer Pereira wished everyone the best during these difficult times. She urged everyone to be safe. The next Council meeting is scheduled on June 29, 2020.</p> <p>It was moved by Derek DeBono to adjourn the meeting at 11:03am.</p>