

COLLEGE OF
KINESIOLOGISTS
OF ONTARIO



2015/2016 Annual Report

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President and Registrar's Message

It is our pleasure to present the College's achievements from what was a significant and productive year.

In 2015/2016 the College marked its final year of transition. At the beginning of the year, extensive consultation was undertaken to gather input from kinesiologists and stakeholders to help us develop our first strategic plan. Working with a facilitator, Council and staff identified three strategic goals to guide our work through to 2018. These goals relate to 1) increasing public awareness and kinesiologists' understanding of what the College does, 2) increasing support to kinesiologists to ensure the delivery of patient/client-centred care, and 3) enhancing the availability of information provided about kinesiologists and our decision-making processes. Work on achieving these goals began immediately, and our full strategic plan can be found [here](#).

The College has recognized since its transitional days that effective governance requires outreach to kinesiologists and stakeholders. This year we modernized our communications model to include social media as another tool to communicate our messages. We also expanded use of video to provide kinesiologists and the public with information on College processes in a more engaging and visually appealing manner. Finally, we continued a successful campaign of strategically distributing articles online across Ontario, which explain the College's role and what a kinesiologist does.

One of the ways we help assure the public that kinesiologists are practising competently, safely and ethically is through the College's Quality Assurance Program. In 2015/2016 we launched the final component- the peer and practice assessment (PPA) process. Several kinesiologists were randomly selected to participate and their feedback, and feedback from our assessors, has been very positive. Both groups have found the process to be educational and enriching for their practice.

Council has made transparency a strategic priority. Several by-law changes were approved that allow the College to publish more information about kinesiologists on the Public Register. These by-law changes are described in the pages to follow. We are now working to improve the design and functionality of the Public Register so that this new information is displayed in a timely, accurate and accessible manner. We look forward to working further with the Ministry to ensure that the public has appropriate information about kinesiologists to make informed choices about their care.

In the final months of the year, the College worked hard to review and process the many applications received from practitioners qualified for grandparenting. You will see in the pages to follow that our membership numbers continue to grow steadily.

The work of achieving the goals described in our strategic plan has just begun, and the next few years will bring many more accomplishments. We would like to extend our sincere appreciation to Council members, staff and the countless volunteers who are committed to building a College that is effective, innovative and responsive to a rapidly changing environment. To kinesiologists and stakeholders, we say thank you for your continued support and involvement. None of what we do is possible without your desire to see the College succeed.

Lynn Kabaroff, R.Kin, President

Brenda Kritzer, Registrar and CEO

Who We Are

The College of Kinesiologists is the body that regulates kinesiologists in Ontario. The College exists to protect the public by:

- setting requirements for entry to the profession so that only qualified individuals can practise.
- maintaining on its website a list of individuals qualified to practise kinesiology in Ontario.
- developing rules and guidelines for kinesiologists' practice and conduct, including a code of ethics.
- investigating complaints about kinesiologists' practice and disciplining when necessary.
- requiring kinesiologists to participate in a quality assurance program to ensure they maintain current knowledge and skills.

College Staff

Brenda Kritzer, Registrar and CEO

Susan James, Executive Assistant

Nancy Leris, Director, Operations and Financial Services

Zeina Yusuf, Administrative Assistant

Stamatis Kefalianos, Director, Registration

Magdalena Reder, Registration and Examinations Coordinator

Cara Moroney, Director, Professional Conduct

Lara Thacker, Director, Quality Assurance

Ryan Pestana, Communications Officer

Council

The College is governed by a Council, similar to a board of directors. Council sets the College's strategic direction and develops the policies and standards to ensure the College is meeting its mandate to protect the public.

Council is made up of:

- Ten kinesiologists elected by their peers, one of whom must be a member of an Ontario university's faculty or department of kinesiology; and
- At least six and no more than eight public members appointed by the Ontario government to provide the public perspective.

Council members

Members elected

Lynn Kabaroff, R.Kin- President
Rosario Colomba, R.Kin
Daniel Crête, R.Kin
Jonathan Dubberley, R.Kin
Samantha Eyles, R.Kin

Fergal O'Hagan, R.Kin
Jennifer Pereira, R.Kin
Robert Ross, R.Kin
Kathie Sharkey, R.Kin
Gennady Vaserbakh, R.Kin

Members appointed by government

Steve Anderson- Vice-President
Lori-Anne Beckford
Don Halpert
Kalen Johnson

Chad McCleave
Michelle Meghie
Mary Pat Moore

Non-Council committee members

Lital Crombie, R.Kin
Marc Davis, R.Kin
Justin Fabella, R.Kin
Neil Gillman, R.Kin

Chris Pizzimenti, R.Kin
Chris Serran, R.Kin
Alexander Stephen, R.Kin

2015/2016 Highlights

- Council and staff engaged in a strategic planning exercise to identify the College's priorities for 2015-2018. Over 400 kinesiologists and stakeholders completed an online survey to share their thoughts on what our priorities should be, and nearly 30 individual interviews were conducted. Three goals were developed to guide our work over the next three years, and the full strategic plan can be viewed [here](#).
- Several by-law changes were proposed that would allow the College to make available more information about kinesiologists to the public. After extensive consultation and discussion Council approved the posting of the following additional information about kinesiologists to the Public Register:
 - All findings of guilt made under the Criminal Code of Canada and the *Controlled Drugs and Substances Act, 1996*
 - All charges made under the Criminal Code of Canada and the *Controlled Drugs and Substances Act, 1996*
 - Any restrictions that may limit a kinesiologist's ability to practise (i.e. bail conditions)
 - Any findings of incapacity, incompetence or professional misconduct from another regulated profession in any jurisdiction
 - More information about a referral to discipline and the status of the hearing
 - Outcomes from the Inquiries, Complaints and Reports Committee, including:
 - When a kinesiologist is required to appear before the Committee to be cautioned (cautions-in-person)
 - If a kinesiologist is directed to complete a specified continuing education and remediation program (SCERP)

These by-law changes take effect in summer 2016.

- The College submitted a regulation asking the Ministry of Health and Long-Term Care to exempt a kinesiologist's treatment of their spouse from the definition of sexual abuse in the *Regulated Health Professions Act, 1991*. Currently, kinesiologists are not permitted to treat their spouses; doing so is considered sexual abuse.
- In an effort to strengthen patient/client safety and the quality of health services, the College worked with a number of other health profession regulators to explore the possibility of [clinic regulation](#) in Ontario. The working group considered potential models and sought feedback on its proposed model through a dedicated website, town halls and individual college efforts. Council reviewed a report on the working group's findings during the consultation, and approved its submission to the Ministry of Health and Long-Term Care.

- The College circulated for public comment a draft [Specialties Assessment Framework](#) which proposes how the College will address requests for authorization of a specialty title from College members. Over 100 people completed an online survey to share their thoughts on the process.
- On April 1, 2016, the grandparenting process ended. This special route of entry allowed experienced practitioners of kinesiology to register with the College in the 36 months following the date of proclamation, without having to write the exam.
- College staff continued to advance inter-professional collaboration through participation at the [Federation of Health Regulatory Colleges of Ontario](#) (FHRCO). College staff participates on FHRCO's Executive, Communications, and Investigations and Hearings committees. Other staff members are active participants in a quality assurance working group open to all profession regulators.

Registration Committee Report

The Registration Committee is responsible for developing and implementing transparent, objective, impartial and fair registration practices that reflect the policies approved by Council. The Committee considers applications for registration that have been referred by the Registrar in situations where the Registrar:

- (a) has doubts about whether an applicant has met the registration requirements;
- (b) is of the opinion that terms, conditions or limitations should be imposed on a certificate of registration; or
- (c) proposes to refuse the application.

In 2015/2016, the Registration Committee reviewed and decided on the following:

Type of case	Number of cases	Committee decision
Internationally educated application	1	Application was rejected
Proposal for upgrading/remediation	2	<ul style="list-style-type: none">• One remediation plan was approved• Decision on one remediation plan deferred until more information is provided

Applicants who are not satisfied with the decision of the Registration Committee may appeal the decision to the [Health Professions Appeal and Review Board](#) (HPARB). There were no appeals submitted to HPARB in 2015.

Other Committee activities included:

- Review and revision of registration policies.
- Submission of the annual [Fair Registration Practices Report](#) to the Office of the Fairness Commissioner of Ontario.

In 2015/2016:

- 378 new members received their certificate of registration
- 64 members resigned
- 31 members were suspended for non-payment of fees

Exam

445 applicants wrote the entry-to-practice exam in 2015, which is a 13% increase from the previous year.

The College administered two sittings of the exam in 2015. A profile of both sittings is below:

	Registered	Wrote	Passed	% Passing
April	174	174	122	70
September	271	271	186	69

Examination Appeals Committee

The Examination Appeals Committee is responsible for hearing appeals from applicants who unsuccessfully completed the entry-to-practice exam and who meet the criteria for filing an appeal. Two appeals were received in 2015. One appeal was granted and the other was withdrawn.

Examination Committee

The Examination Committee is comprised of College members and faculty members from kinesiology programs across Ontario. The Committee approves test forms and ensures that the exam reflects the entry-level competencies. The Committee met three times in 2015 to review and approve each exam question and to set the pass mark.

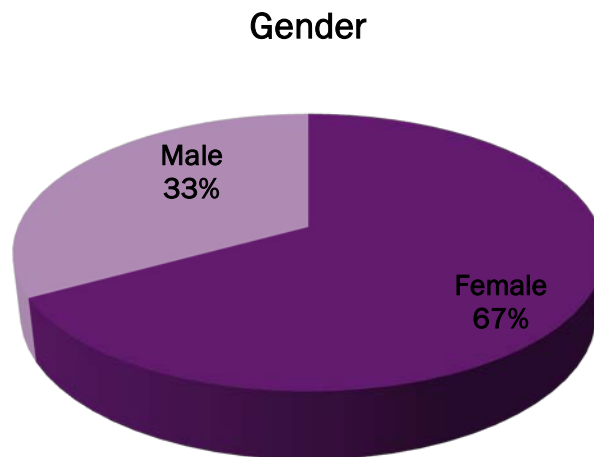
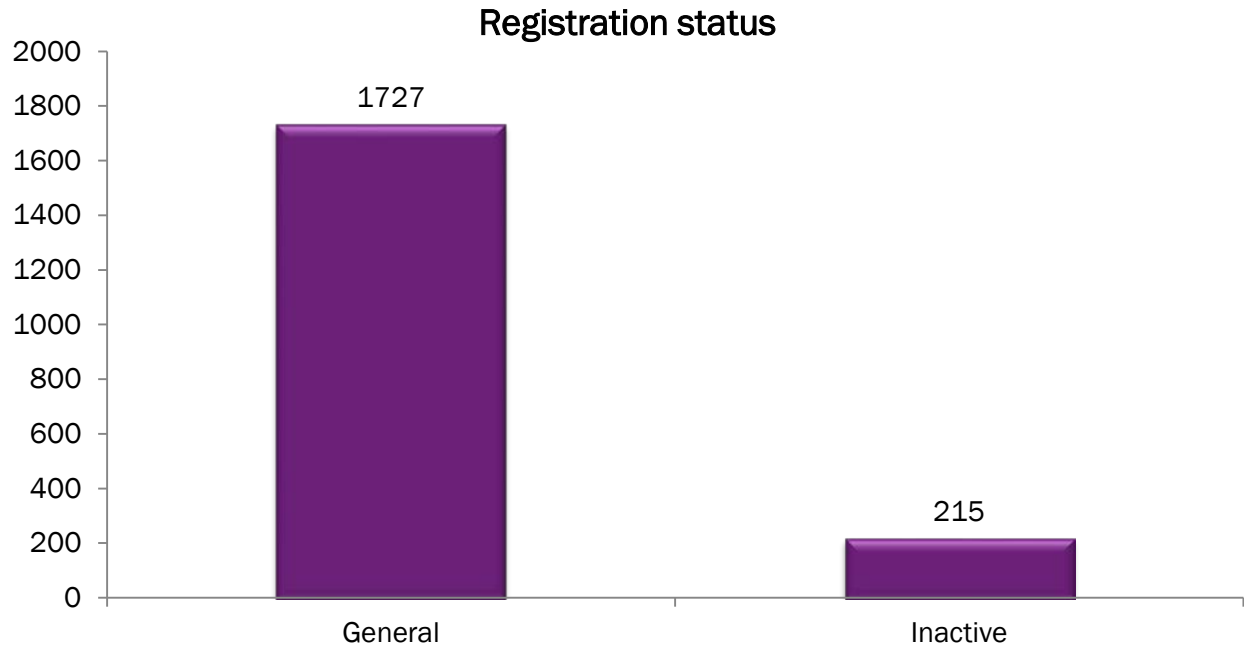
Item Writing Committee

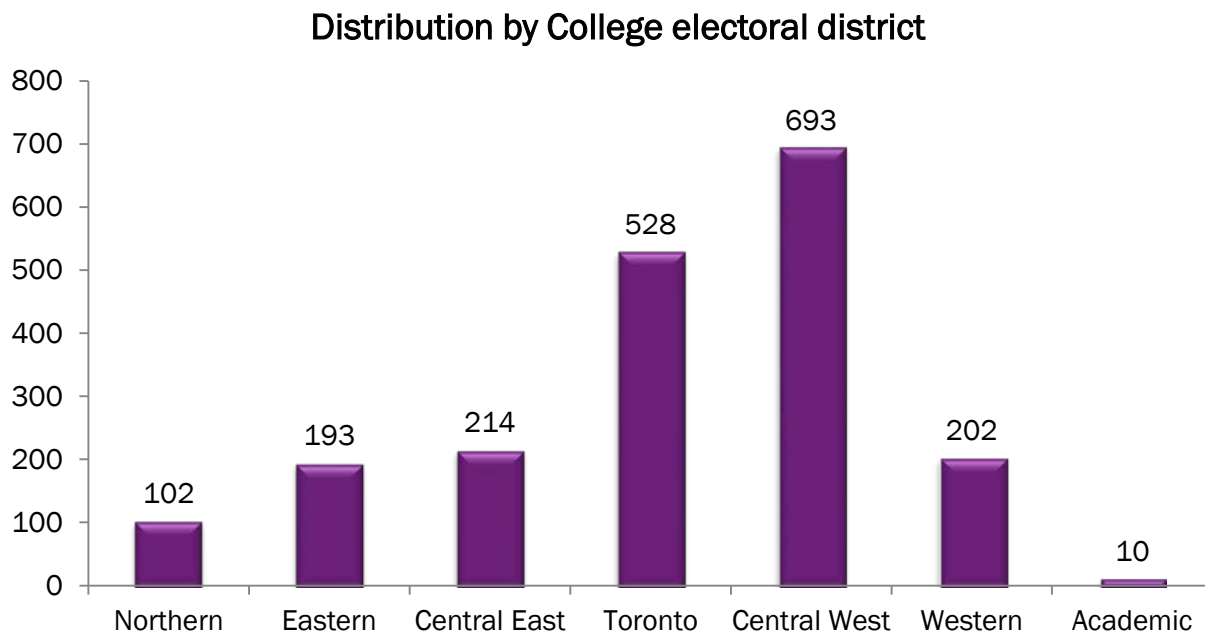
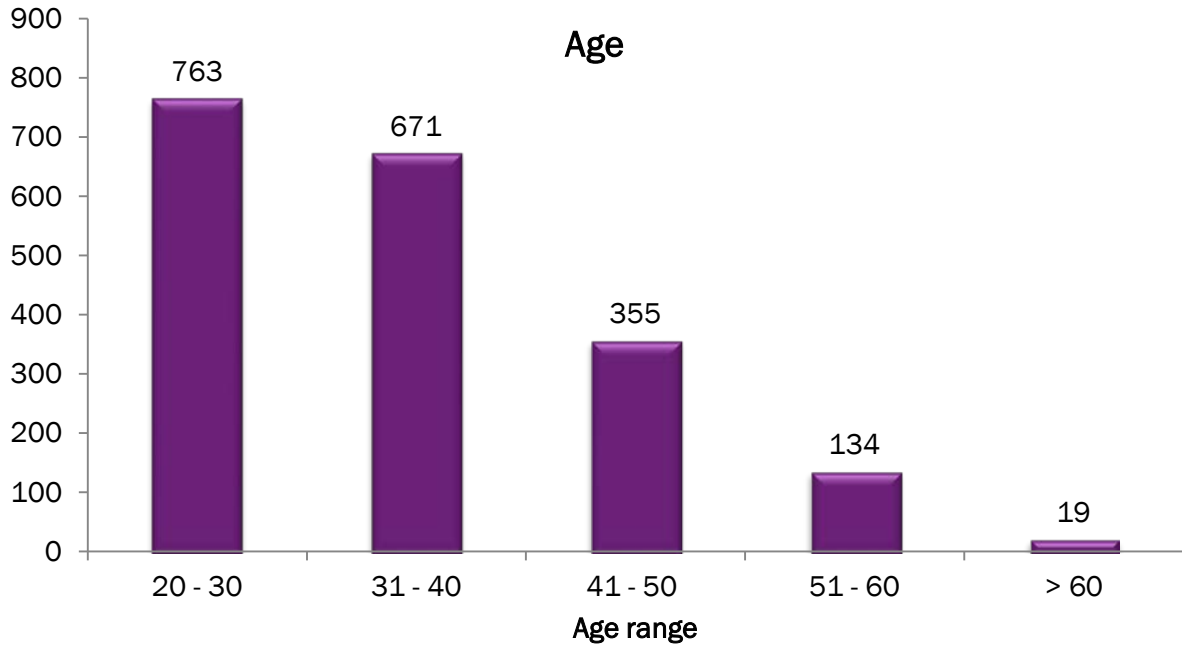
The Item Writing Committee is also comprised of College members and faculty members from kinesiology programs across Ontario. Panels of the Committee develop exam questions that correspond to the Examination Blueprint. The Committee met in 2015 for two, four day sessions and developed 134 new exam questions.

The College is grateful for the support of those who assisted with the preparation, development and administration of the exam. Their contributions are invaluable.

Membership Statistics

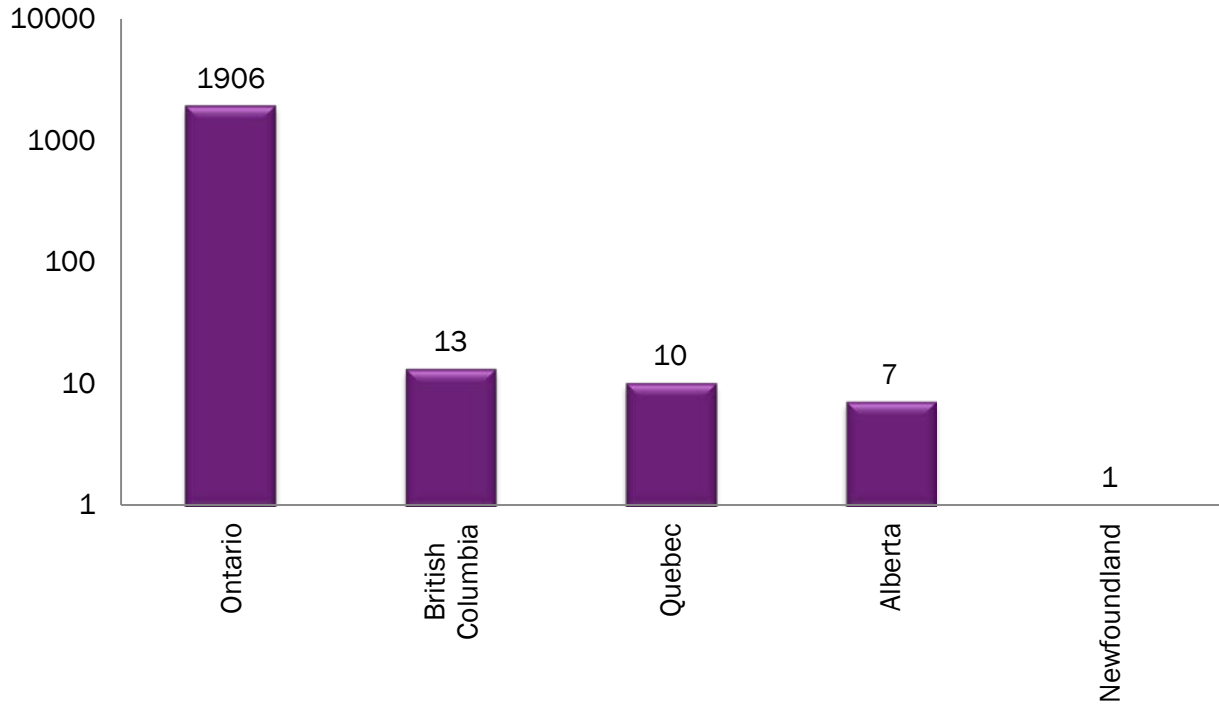
(All data is as of March 31, 2016 unless otherwise indicated)



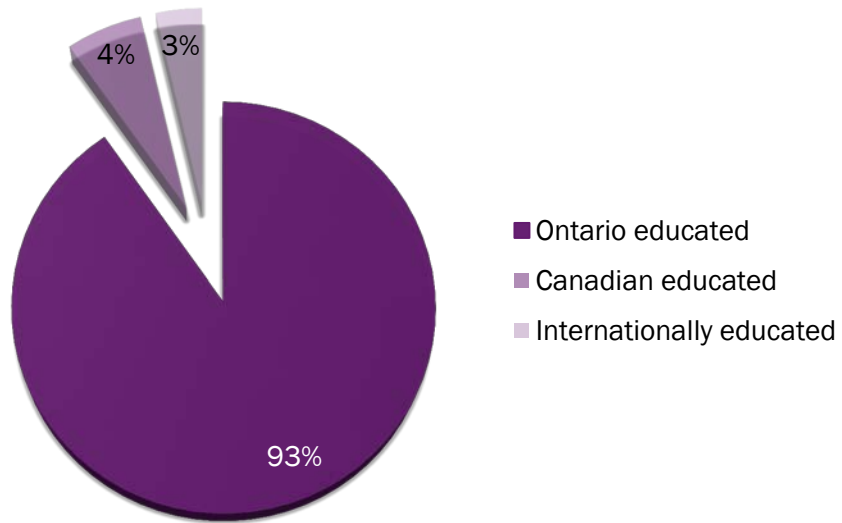


To view the College's electoral districts, click [here](#).

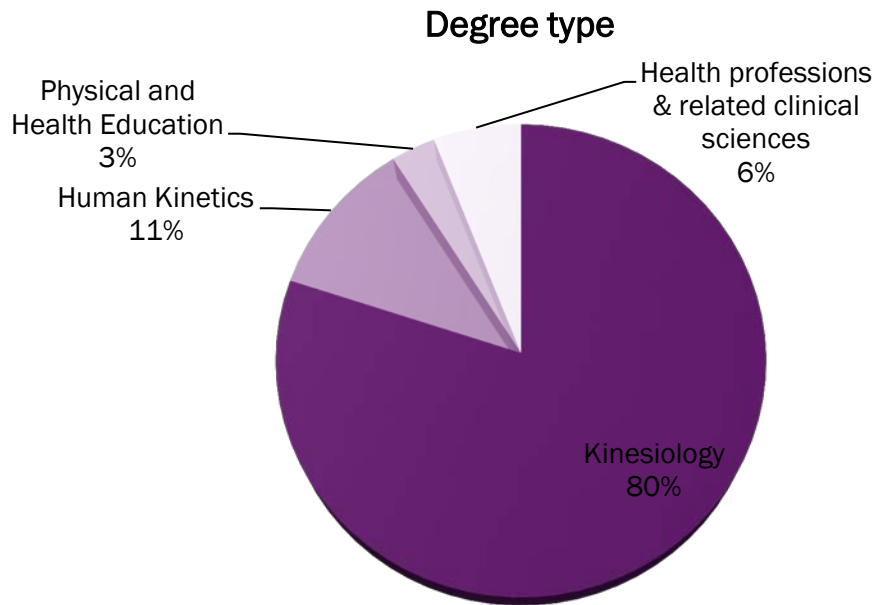
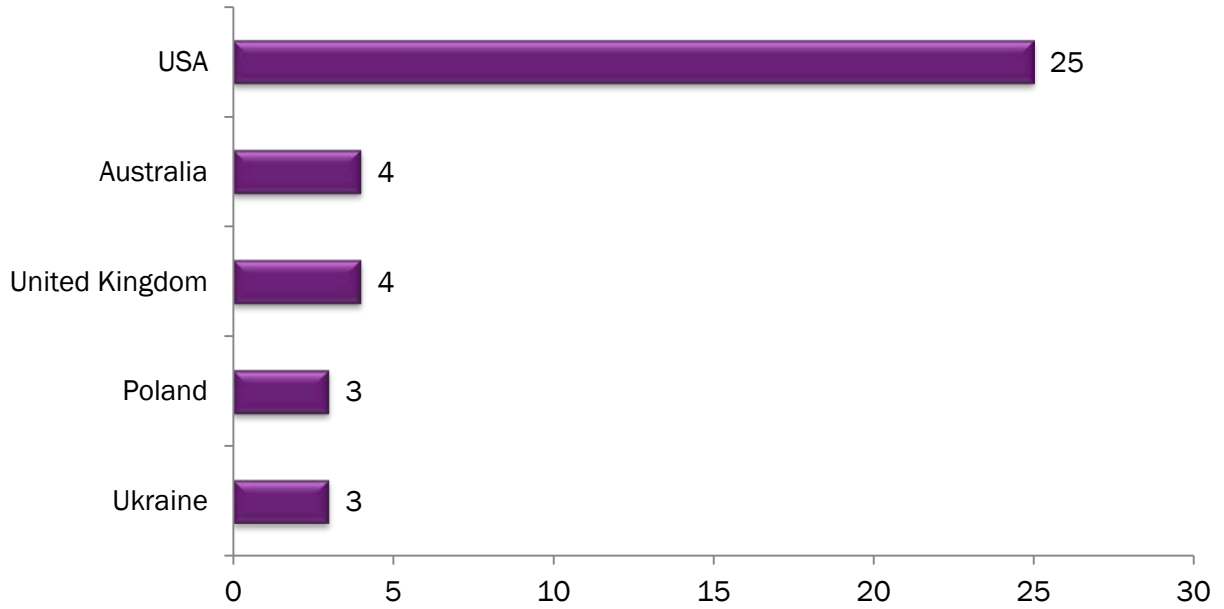
Top 5 provinces where R.Kins practise

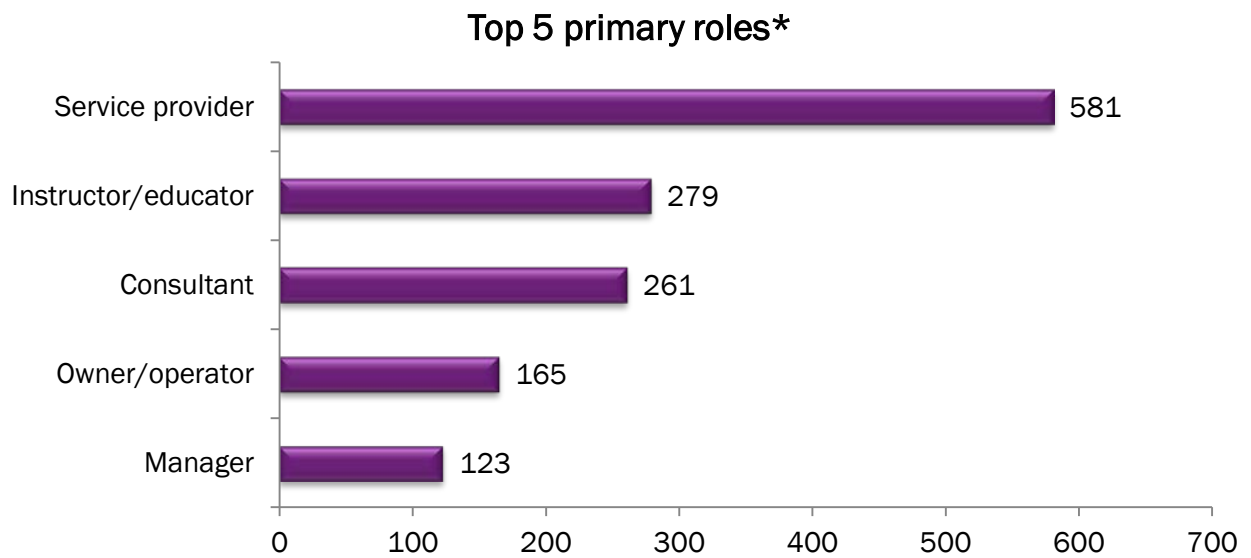
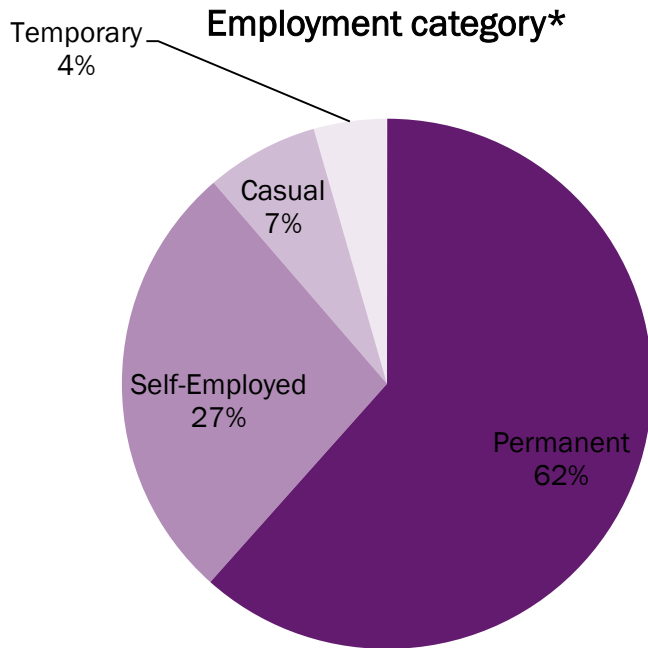


Place of education



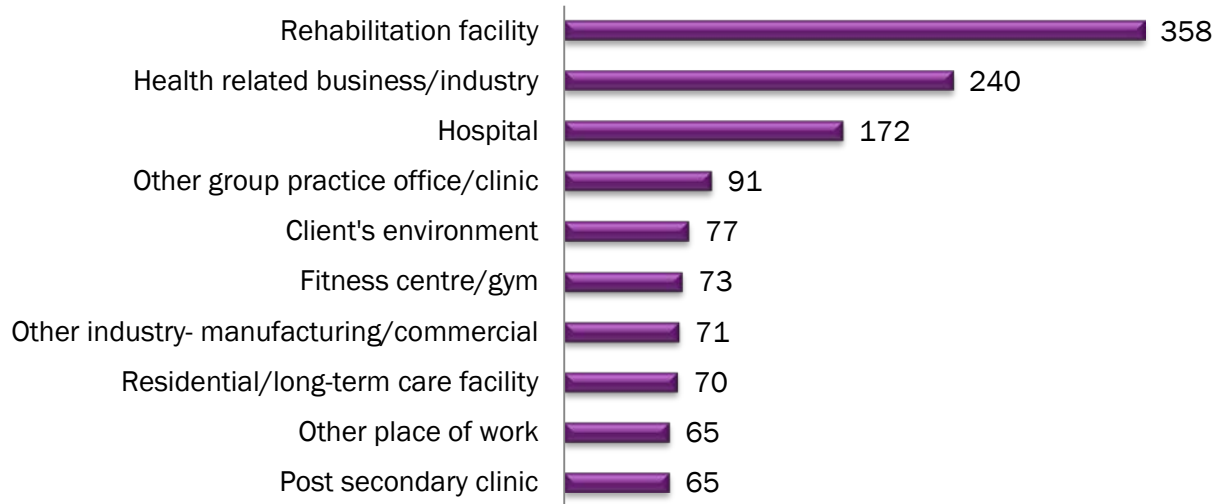
Top 5 countries where international R.Kins were educated





*Data obtained from the College's annual renewal period as of September 1, 2015

Top 10 primary practice settings*



*Data obtained from the College's annual renewal period as of September 1, 2015

Quality Assurance Committee Report

The Quality Assurance Committee administers the Quality Assurance (QA) Program, which promotes continuing competence and continuing professional improvement among kinesiologists. The QA program is intended to be educational and supportive, and all kinesiologists must participate.

The QA Committee achievements for 2015/2016 included:

- Administration of the annual self-assessment for 1477 kinesiologists;
- Launch of the peer and practice assessment process, with 11 assessments conducted;
- Recruitment and appointment of five new peer assessors;
- A competency enhancement matrix and the Competency Enhancement Policy;
- Implementation of the QA Mentorship Program;
- Development of content for the ethics and professionalism e-learning module;
- Development of a business case to create a sexual abuse prevention e-learning module; and
- New video explaining nature of practice.

Self-Assessment

Self-assessment is the foundation on which kinesiologists plan their professional development for the year. Self-assessment helps kinesiologists reflect on their practice in relation to the practice standards and essential competencies, and helps identify areas of knowledge, skill and judgment to strengthen. In 2015/2016, 92% of members completed their self-assessment on time.

Peer and Practice Assessment

The peer and practice assessment (PPA) is an educational opportunity designed to assess kinesiologists' knowledge, skill and judgment, and to help them identify areas of strength and opportunities for improvement within their practice. Each year, up to one percent of kinesiologists are randomly selected to participate in a PPA. Where the assessment identifies areas for improvement, kinesiologists are directed to participate in competency enhancement.

PPA selection profile

PPAs conducted	11
Deferrals and exemptions granted	3
Total randomly selected	14

Top areas for improvement identified through the PPA:

- Record keeping
- Consent
- Developing patient/client-centred recommendations, plans of care and/or exercise prescription
- Confidentiality and privacy
- Communicating in a timely, accurate and effective manner

PPA decisions/outcomes (as of March 31, 2016)

No further action	6
Competency enhancement- Demonstrated Change Report	2
Competency enhancement- Mentorship Program	1
Total	9

Professional Conduct Report

Inquiries, Complaints and Reports

The College receives complaints, concerns and reports about the practice or conduct of kinesiologists. All complaints are reviewed by the Inquiries, Complaints and Reports Committee (ICRC) and a decision is made. The Registrar may also initiate an investigation based on other information coming to the College's attention if there is reason to believe a kinesiologist has committed an act of professional misconduct, or is incompetent or incapacitated. Registrar's Reports are also reviewed and decided by the ICRC. Not all information received results in an investigation and some information is about individuals not registered with the College but who are using the restricted title "kinesiologist".

The ICRC is a screening committee and determines whether or not an allegation warrants a referral to the Discipline Committee for a hearing. If a referral is not warranted, there are other options available to the ICRC. These include ordering a kinesiologist to complete a specified continuing education or remediation program (SCERP), requiring a kinesiologist to appear before the Committee to be cautioned in person, or issuing written advice. The ICRC can also decide to take no action on a matter.

Matters received by the ICRC

	2014/15	2015/16
Complaints	2	3
Registrar's Reports-Investigations	1	3
Referral from the Quality Assurance Committee for failure to comply (Self-Assessment)		1
Total matters received by the ICRC	3	7

Dispositions by the ICRC

	2014/15	2015/16
No further action		1
Issue advice		
Oral caution		1
Specified continuing education or remediation program (SCERP)		
Health Inquiry Panel		
Referral to Fitness to Practise		
Referral to Discipline		
Undertaking with restrictions		
Undertaking to resign		1
Frivolous and vexatious		
Total cases resolved	0	3

Health Professions Appeal and Review Board (HPARB)

Decisions made by the ICRC can be appealed to the [Health Professions Appeal and Review Board](#) (HPARB). One decision was appealed to HPARB in 2014/2015, and was decided on in 2015/2016. HPARB decided to reverse the ICRC's decision.

Registrar's Inquiries

	2014/15	2015/16
Mandatory Reports – Termination		
Mandatory Reports – Incapacity/Incompetence		
Mandatory Reports – Sexual abuse		
Mandatory Reports – Self-reports re: offences, malpractice, negligence findings	1	5
Reports of fraudulent billing	2*	
Reports of misuse of title/holding out where formal action was taken	8	28
Other reports (non-mandatory)		4
Total Registrar's Inquiries	11	37

*These were non-members

Discipline Committee

There were no referrals to the Discipline Committee in 2015/2016. The Committee finalized its Rules of Procedure in December 2015 after a 60 day consultation with key stakeholders. The Rules govern the discipline process and hearings, and were drafted with the assistance of the Committee's independent legal counsel. The Rules can be found [here](#).

Patient Relations Committee

The mandate of the Patient Relations Committee is to develop measures for preventing or dealing with the sexual abuse of patients/clients. This includes providing education to kinesiologists; guidelines for the conduct of kinesiologists with their patients/clients; training for the College's staff; and information to the public. The Patient Relations Committee also administers the funding for therapy for sexual abuse victims.

In May 2015 the Committee recommended that Council pursue a regulation that would exempt a kinesiologist's treatment of their spouse from the definition of sexual abuse within the *Regulated Health Professions Act, 1991*. Council agreed and the College submitted the regulation to the Ministry of Health and Long-Term Care. Until the regulation is passed, kinesiologists are not permitted to treat spouses other than for minor and episodic care, and/or administering care in an emergency situation.

The Committee also directed the development of the [Practice Guideline- Treating Family Members and Other Close Personal Relations](#). It was circulated for feedback and is posted on the College's website. When the spousal exemption regulation is passed by the Ontario government, the guideline will be revised to include spouses.

The Committee will continue working on developing education and tools for kinesiologists around the prevention of sexual abuse, and on establishing appropriate support for victims of sexual abuse.

Financial Statements

COLLEGE OF KINESIOLOGISTS OF ONTARIO

FINANCIAL STATEMENTS

MARCH 31, 2016

COLLEGE OF KINESIOLOGISTS OF ONTARIO

FINANCIAL STATEMENTS

MARCH 31, 2016

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
College of Kinesiologists of Ontario

We have audited the accompanying financial statements of College of Kinesiologists of Ontario, which comprise the statement of financial position as at March 31, 2016 and the statements of operations, changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of College of Kinesiologists of Ontario as at March 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Crowe Soberman LLP

Chartered Professional Accountants
Licensed Public Accountants
Toronto, Canada
June 6, 2016

COLLEGE OF KINESIOLOGISTS OF ONTARIO
STATEMENT OF FINANCIAL POSITION
At March 31

2016 **2015**

ASSETS

Current

Cash - restricted, internally (<i>Note 3</i>)	\$ 220,000	\$ 70,000
Cash - unrestricted	894,834	966,865
Prepaid expenses and sundry	175,907	115,665
Cash - restricted, externally	-	43,113

1,290,741 **1,195,643**

Capital assets (*Note 4*)

Deferred rent	-	13,092
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\$ 1,687,341 **\$ 1,691,753**

LIABILITIES

Current

Accounts payable and accrued liabilities	\$ 43,882	\$ 97,518
Deferred revenue	580,843	450,295

624,725 **547,813**

Deferred rent

175,531 **-**

800,256 **547,813**

Commitments (*Note 6*)

NET ASSETS

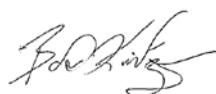
Net assets invested in capital assets	396,600	553,018
Internally restricted net assets	220,000	-
Unrestricted net assets	270,485	547,809
Externally restricted net assets	-	43,113

887,085 **1,143,940**

\$ 1,687,341 **\$ 1,691,753**

The accompanying notes are an integral part of the financial statements

On behalf of the Board



Brenda Kritzer,
 Registrar and CEO

COLLEGE OF KINESIOLOGISTS OF ONTARIO
STATEMENT OF CHANGES IN NET ASSETS
Year ended March 31

	Net assets invested in capital assets	Internally restricted net assets	Unrestricted net assets	Externally restricted net assets	Total 2016	Total 2015
Net assets, beginning of year	\$ 553,018	\$ -	\$ 547,809	\$ 43,113	\$ 1,143,940	\$ 630,335
Excess (deficiency) of revenue over expenses	(102,103)	-	(131,310)	(23,442)	(256,855)	513,605
Interfund transfers (<i>Note 3</i>)	(54,315)	220,000	(146,014)	(19,671)	-	-
Net assets, end of year	\$ 396,600	\$ 220,000	\$ 270,485	\$ -	\$ 887,085	\$ 1,143,940

The accompanying notes are an integral part of the financial statements

COLLEGE OF KINESIOLOGISTS OF ONTARIO
STATEMENT OF OPERATIONS

Year ended March 31

2016

2015

Revenue

Registration fees	\$ 1,019,418	\$ 879,181
Examination fees	179,045	163,600
Application fees	115,400	54,700
Jurisprudence fees	54,619	30,494
Ministry of Health and Long-Term Care funding (repayment)	(23,442)	1,000,000
	1,345,040	2,127,975

Expenses

Salaries and benefits	807,890	745,019
Rent	210,254	209,226
Registration costs	183,203	227,415
Office and general	88,204	96,248
Council and committee costs	65,196	101,857
Communications and media costs	61,335	110,099
Professional fees	47,002	60,606
Professional conduct	24,848	-
Special project	11,860	-
Relocation costs	-	1,354
Amortization of capital assets	102,103	62,546
	1,601,895	1,614,370

Excess (deficiency) of revenue over expenses **\$ (256,855)** **\$ 513,605**

The accompanying notes are an integral part of the financial statements

COLLEGE OF KINESIOLOGISTS OF ONTARIO
STATEMENT OF CASH FLOWS
Year ended March 31

2016 2015

SOURCES (USES) OF CASH

Operating activities

Excess (deficiency) of revenue over expenses \$ (256,855) \$ 513,605

Item not involving cash

Amortization 102,103 62,546

(154,752) 576,151

Changes in non-cash working capital items

Prepaid expenses and sundry (60,242) 52,309

Accounts payable and accrued liabilities (53,636) 14,042

Deferred revenue 130,548 103,819

Deferred rent 188,623 (13,092)

Cash provided by operating activities 50,541 733,229

Investing activities

Acquisition of capital assets (15,685) (477,825)

Cash used in investing activities (15,685) (477,825)

Net increase in cash 34,856 255,404

Cash, beginning of year 1,079,978 824,574

Cash, end of year \$ 1,114,834 \$ 1,079,978

Represented by:

Cash - restricted, internally \$ 220,000 \$ 70,000

Cash - unrestricted 894,834 966,865

Cash - restricted, externally - 43,113

\$ 1,114,834 \$ 1,079,978

The accompanying notes are an integral part of the financial statements

COLLEGE OF KINESIOLOGISTS OF ONTARIO
NOTES TO FINANCIAL STATEMENTS
March 31, 2016

1. Purpose of the organization and income tax status

The College of Kinesiologists of Ontario (“the College”) was created April 1, 2013 pursuant to the proclamation of the Kinesiology Act, 2007. The College is a non-profit organization mandated through legislation and regulations to regulate the profession of kinesiology in Ontario in the interest of the public. The College is committed to ensuring excellent professional practice by registered kinesiologists. Through the establishment of entry-to-practice requirements and through the provision of continuous practice support, the College ensures that registered kinesiologists deliver competent, safe and ethical services.

The College is exempt from income tax under Section 149(1)(1) of the Income Tax Act. Registration remains valid so long as the organization continues to fulfill the requirements of the Act and regulations in respect of non-profit organizations.

2. Significant accounting policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the statement of financial position date and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Fund accounting

The capital assets fund reports the assets, liabilities, revenues and expenses related to the College's capital assets.

The internally restricted net assets of the College represent resources internally restricted by the Council for specific use.

Expenditures at the discretion of the College are included in unrestricted fund.

Revenue recognition

Non-refundable application and jurisprudence fees are recognized as revenue when received.

Examination fees are recorded in the fiscal year to which they relate.

Registration fees are recognized as revenue proportionately over the fiscal year to which they relate. Registration fees received in advance of the membership year to which they relate are recorded as deferred revenue.

COLLEGE OF KINESIOLOGISTS OF ONTARIO
NOTES TO FINANCIAL STATEMENTS
March 31, 2016

2. Significant accounting policies (continued)

Financial instruments

The College initially measures its financial assets and liabilities at fair value.

The College subsequently measures all its financial instruments at amortized cost using the straight line method, except for investments in equity instruments that are quoted in an active market and derivatives, which are measured at fair value. Changes in fair value are recognized in the statement of operations.

Transaction costs are recognized in the statement of operations in the period incurred.

Capital assets

Capital assets are recorded at cost less accumulated amortization. Amortization is provided annually on bases designed to amortize the assets over their estimated useful lives, as follows:

Furniture and fixtures	-	straight line over 5 years
Computer equipment	-	straight-line over 3 years
Computer software	-	straight-line over 3 years
Leasehold improvements	-	straight-line over 10 years

Deferred rent

Deferred rent includes reduced rent benefits and tenant inducements received in cash.

The College recognizes rental expenses using the straight-line method whereby any contractual rents over the term of a lease are recognized into income evenly over that term. The difference between the rental expense recognized and rental payments made is shown as deferred rent. Lease incentives received in connection with leasehold improvements are amortized to income on a straight-line basis over the terms of the lease.

3. Interfund transfers and internally restricted fund balances

During the year, the College's council internally restricted resources amounting to \$220,000 to be used as follows: \$90,000 reserve for unanticipated expenses, \$120,000 investigations and discipline reserve, and \$10,000 victim therapy reserve. Transfers of \$70,000 and \$150,000 were made from the Capital Assets Fund and Unrestricted Net Assets Fund respectively to the Internally Restricted Net Assets Fund. These internally restricted amounts are not available for other purposes without approval of the council.

In addition, \$15,685 was transferred from the Unrestricted Fund to the Capital Assets Fund in order to fund the cash outlays for capital asset acquisitions. The net change in the Capital Asset Fund is a \$54,315 decrease to the fund. \$19,671 was transferred from the Externally Restricted Fund to the Unrestricted Fund as the College no longer receives funding from the Ministry of Health and Long-Term Care and the remaining funds have been cleared for use at the College's discretion.

COLLEGE OF KINESIOLOGISTS OF ONTARIO
NOTES TO FINANCIAL STATEMENTS
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4. Capital assets

				2016		2015
				Net		Net
				Carrying		Carrying
				Amount		Amount
	Cost	Accumulated				
		Amortization				
Furniture and fixtures	\$ 127,348	\$ 37,210	\$	90,138	\$	110,140
Computer equipment	27,416	14,446		12,970		17,900
Computer software	112,993	85,147		27,846		65,510
Leasehold improvements	312,846	47,200		265,646		289,468
	\$ 580,603	\$ 184,003	\$	396,600	\$	483,018

5. Financial instruments

The College regularly evaluates and manages the principal risks assumed with its financial instruments. The risks that arise from transacting in financial instruments include liquidity risk, credit risk, market risk, interest rate risk, and foreign currency risk. The following analysis provides a measure of the College's risk exposure and concentrations. There are no significant changes in the risk exposures from the prior period.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with its financial liabilities as they come due. The College is exposed to this risk mainly in respect of its accounts payable. Accounts payable are generally repaid within the credit terms.

The College is not exposed to any significant credit risk, market risk, interest rate risk, and foreign currency risk at the statement of financial position date.

6. Commitments

The College is committed under an examination development and implementation agreement which expires in June 1, 2017. The College is also committed under a long-term lease for premises which expires in June 2024. Annual contract and lease payments (exclusive of requirement to pay taxes, insurance and maintenance costs) are approximately as follows:

Year ending March 31, 2017	\$ 173,000
2018	185,000
2019	113,000
2020	113,000
2021	113,000
Thereafter	383,000
	\$ 1,080,000