

### **Number of attempts**

Applicants have three attempts or four years, whichever comes first, to pass the exam. The first attempt must be made within one year of becoming eligible to write. Applicants who took their first and second attempt but did not pass within four years will be referred to the Registration Committee.

If an applicant fails the exam once, they may write the exam again. If an applicant fails the exam twice, they cannot write their third and final attempt without approval from the Registration Committee.

Before the third attempt, the applicant must submit a remediation plan to the Registration Committee for approval. Information on developing a remediation plan can be found on the College's website.

The Registration Committee's review will result in one of two outcomes:

1. If the Committee is convinced that the steps outlined in the remediation plan will allow the applicant to pass the exam, they will permit the applicant to proceed with their final attempt.
2. If the Committee is not convinced that the steps outlined in the remediation plan will allow the applicant to pass, the Committee may defer their decision and require more information from the applicant until the Committee is satisfied with the remediation plan.

An applicant who fails a third time is not eligible to write the exam without being referred to the Registration Committee.