

College of Kinesiologists of Ontario Executive Committee Meeting Summary	
<b>Date/Time of Meeting</b>	Thursday, May 21, 2020 4 – 5:30pm - Teleconference
<b>Chair</b>	Jennifer Pereira
<b>Timekeeper</b>	Jennifer Pereira
<b>Notetaker</b>	Vivian Fragale
<b>Present</b>	Jennifer Pereira, Mary Pat Moore, Ben Matthie, Leslee Brown, Elwin Lau
<b>Regrets</b>	N/A
<b>Staff in Attendance</b>	Brenda Kritzer, Vivian Fragale, Ryan Pestana
<b>Constitution of the Meeting</b>	As a notice of the meeting had been duly given in accordance with the by-laws of the College of Kinesiologists of Ontario and a quorum was present, the meeting was duly constituted for the transaction of business. Jennifer Pereira, Chair, called the meeting to order at 4:03pm.
<b>Approval of the Agenda</b>	<b>It was moved by Mary Pat Moore and seconded by Elwin Lau that the agenda be approved as presented. Carried.</b>
<b>Conflict of Interest Declaration</b>	It was noted that Ben Matthie has a conflict of interest as it pertains to agenda item #5 “Selection of Council members to Attend Discipline Orientation training”. He will abstain from voting as he was selected to attend discipline training.
<b>Transparency- Executive Committee Minutes and Agenda</b>	<p>Brenda Kritzer initiated a discussion regarding the transparency of Executive Committee meeting minutes and agendas and whether they should be posted on the College website. She referred to the Ministry’s Performance Indicators draft document which refers to the need for transparency in relation to the activities of Executive Committee. It was noted that certain topics are confidential and are not made public, specifically human resources issues and property related matters.</p> <p>It was requested that Brenda provide a briefing note for consideration at the next Council meeting.</p>
<b>Review of Proposed Guidelines for re-opening</b>	<p>Communications Manager, Ryan Pestana, provided a high-level overview of the proposed guidelines for kinesiologists to consider as Ontario begins re-opening businesses and resuming healthcare services. The document provides guidance for both employers and kinesiologists and covers hygiene practices, personal protective equipment, booking appointments, etc.</p> <p>The release of the guidelines is targeted for Monday, May 25, 2020. The guidelines will be subject to change.</p> <p><b>It was moved by Leslee Brown and seconded by Ben Matthie that the return-to-work guidelines be approved with amendments. Carried.</b></p>
<b>Letter from the Ontario</b>	A letter from the Ontario Kinesiology Association (OKA) to the Honourable Christine Elliott, Minister of Health was considered. The OKA is requesting the

<p><b>Kinesiology Association to the Minister of Health</b></p>	<p>Government to direct Colleges to reduce fees where regulated health professionals have experienced reductions in employment.</p> <p>Brenda noted that this will be brought forward to the Finance &amp; Planning Committee for discussion.</p> <p>Concern was expressed over the lack of consultation and the pre-emptive nature of the request. The Committee agreed that a letter should be drafted and sent to the OKA in due time, once feedback has been received from the Finance Committee and Council.</p> <p><b>It was moved by Ben Matthie and seconded by Leslee Brown that Registrar, Brenda Kritzer, draft a response to the OKA once input has been received from the Finance &amp; Planning Committee and Council. Carried.</b></p>
<p><b>Selection of Council members to Attend Discipline Orientation training</b></p>	<p><b>It was moved by Leslee Brown and seconded by Elwin Lau that Ben Matthie and Sara Gottlieb be selected to attend discipline orientation training on June 12. Carried.</b></p> <p>Due to a conflict of interest, Ben Matthie abstained from voting.</p> <p>Leslee Brown expressed interest in receiving training as well.</p> <p><b>It was moved by Mary Pat Moore and seconded by Elwin Lau that Leslee Brown be permitted to attend discipline orientation training along with Ben Matthie and Sara Gottlieb. Carried.</b></p>
<p><b>Adjournment</b></p>	<p>Jennifer Pereira thanked staff for their continued hard work and acknowledged the challenges of working from home.</p> <p>It was moved by Ben Matthie to adjourn the meeting at 5:20.</p>