

| College of Kinesiologists of Ontario Executive Committee Meeting Summary | |
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| Date/Time of Meeting | Thursday, March 2, 2023 9 a.m. – Zoom Meeting |
| Chair | Jennifer Pereira |
| Timekeeper | Jennifer Pereira |
| Notetaker | Colleen Foster |
| Present | Jennifer Pereira (JP), Victoria Nicholson (VN), Chad McCleave (CM), and Susan Garfat (SG) |
| Regrets | Ben Matthie (BM) |
| Staff in Attendance | Nancy Leris (NL) Brian Fehst (BF) and Colleen Foster (CF) |
| Conflict of Interest Declaration | None |
| Adoption of Agenda | Upon a motion duly made by SG and seconded by VN, the circulated agenda was approved. |
| Approval of Minutes November 21, 2022 | Upon a motion duly made by VN and seconded by SG, the November 21, 2022, amended meeting minutes were approved. Carried |
| Governance and Nominations Committee Appointments | <p>A call for Expressions of Interest (EOI) went out to all Council members. Chad McCleave, Victoria Nicholson and Jennifer Pereira expressed interest in being on the committee.</p> <p>EOI also went out to several organizations, consultants, and stakeholders and was posted on Charity Village. Upon careful review of the EOIs received and the criteria for appointment to the committee, the committee recommended Claude Balthazard and Melanie Jones-Drost to Council for appointment to the committee. A third member could be added to the committee if need be.</p> <p>Melanie Jones-Drost, Claude Balthazard, Chad McCleave, Jennifer Pereira and Victoria Nicholson were approved to serve as members of the Governance and Nominations Committee</p> <p>Upon a motion duly made by SG and seconded by VN, the proposed Governance and Nominations Committee Appointments to be referred for Council approval at the March 20, 2023 Council meeting. Carried</p> |
| Committee Slate | <p>The Planning and Finance Committee also discussed the composition and Terms of Reference (TOR) of the Planning and Finance Committee with a view to adding more public members to the Committee for transparency. It was recommended that changes to the TOR must be brought forward to the Council for approval.</p> <p>Committee also discussed a review of the TOR for the Examination Appeals Committee and a review of all the College’s TORs to align with Committee specific competencies as part of governance best practice.</p> |

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| | <p>The Committee recommended the following changes to the committee slate to be presented to Council at the March 20 meeting:</p> <p>Finance & Planning: Chad McCleave (Chair) and removal of Ben Matthie as Chair; Addition of new member Jotvinder Sodhi</p> <p>Quality Assurance: Addition of Jotvinder Sodhi to replace Brad Markis whose term has ended.</p> <p>ICRC: Addition of Jotvinder Sodhi to replace Brad Markis</p> <p>Discipline: Addition of Jotvinder Sodhi to replace Brad Markis</p> <p>Examination Appeals: addition of Jotvinder Sodhi to replace Brad Markis – removal of Jennifer Pereira and Leanne Smith. According to TOR of this Committee, members of the Registration Committee should not be members of the Exams Appeals Committee.</p> <p>UPON A MOTION duly made by SG and seconded by VN the Committee moved to recommend the proposed amended committee composition to Council for approval at the March 20, 2023 Council meeting. Carried.</p> |
| <p>Planning and Finance Committee Composition</p> | <p>The TORs for the Planning and Finance Committee were reviewed and amended in 2018, which indicated that a public member should be Chair of the Finance & Planning Committee to promote transparency in the College’s financial decision-making.</p> <p>Currently, a professional member is the Chair of the committee which goes against the policy. Following the February 27 Planning & Finance Committee meeting, the committee requested that Expressions of Interest (EOI) be sent to Council members for additional public members to fill vacancies on the committee. Victoria Nicholson and Teresa Bendo expressed an interest in filling the vacancies.</p> <p>The committee expressed that there should be a majority of public members as part of the Finance and Planning Committee. This will show that professional members do not have a conflict of interest, even if it is perceived differently. The idea of having an external member with financial competencies as Chair was also discussed.</p> <p>UPON A MOTION duly made by SG and seconded by VN the Committee moved to recommend the proposed committee composition to Council for approval at the March 20, 2023 Council meeting. Carried.</p> |
| <p>Action Items</p> | <ul style="list-style-type: none"> • Review TOR for each committee and move to competency-based criteria for membership, ahead of the September 2023 council meeting. • Present the ‘2022-2023 Committee Composition Council Slate’ for approval at the upcoming March 20 Council Meeting. |
| <p>Adjournment</p> | <p>CM moved that the meeting be terminated at 10:16 am.</p> |