

June Council Meeting Minutes

Date/Time of Meeting:	Monday, June 26, 2023, 9:00 a.m.
Council present:	Jennifer Pereira, Corby Anderson, Teresa Bendo, Susan Garfat, Sara Gottlieb, Ben Matthie, Chad McCleave, Victoria Nicholson, Leanne Smith, Jotvinder Sodhi, Heather Westaway, Ryan Wight
Regrets:	Jana Smith
Staff members:	Nancy Leris, Michelle Bianchi, Brian Fehst, Colleen Foster, Arifa Gafur, Lisa Groten, Sam Hanna, Cecilia Li, Magdalena Reder, Fiona Teape
Guest presenters:	Maureen Boon, Registrar and CEO, CMTO Sam Goodwin, Goodwin Consulting
Guests/observers:	Tiffany Mak, Ministry of Health

1. Call to order, roll call, welcome

Ben Matthie, Chair and Council Vice-President, called the meeting to order at 9:02 a.m. and welcomed Council, staff members and guests.

The Chair shared a Land Acknowledgement.

As the notice of the meeting had been duly given in accordance with the by-laws of the College of Kinesiologists of Ontario and a quorum was present, the meeting was duly constituted for the transaction of business.

2. Introductions

The Chair welcomed Tiffany Mak from the Ministry of Health. He also introduced Maureen Boon, Registrar and CEO, CMTO, who will be speaking before lunch and Sam Goodwin from Goodwin Consulting, who will be presenting in the afternoon.

The Chair also introduced the newest member of the College, Cecilia Li, the Senior Communications Officer, and asked her to share some information about herself.

The Chair reminded meeting attendees that the College requires cameras to remain on during meetings to support and encourage engagement.

3. Conflict of Interest Declarations

The Chair asked the Registrar whether any Council members present wished to declare a conflict of interest. The Registrar confirmed that there were no declarations.

The Chair also asked the Council if they knew of anyone who might have a Conflict of Interest. None were raised.

4. Approval of Agenda

UPON A MOTION duly made by Matthew Daher and seconded by Ryan Wight, it was resolved that the agenda be approved. Carried.

5. Approval of Minutes from the March 2023 Council Meeting

UPON A MOTION duly made by Matthew Daher and seconded by Ryan Wight, it was resolved that the minutes be approved. Carried.

Approval of Minutes from the April 2023 Special Council Meeting

UPON A MOTION duly made by Victoria Nicholson and seconded by Heather Westaway, it was resolved that the minutes be approved. Carried.

6. Action Items from the March 2023 Meeting

- 1) Review the proposed five-year schedule of Council meetings and incorporate any changes to dates. **(completed)**

The revised proposed five-year schedule of Council meetings was circulated in the package for review. Some changes were made to account for religious holidays.

- 2) Undertake 60-day consultations on the following:
 - a. By-law 13 – Specific Composition and Selection of Committee Members amendments. **(Completed)**
 - b. By-law 19 – Fee amendments **(Completed)**

The Registrar noted that these items will be discussed at items #14 and #11, respectively, in the agenda.

- 3) Collect ideas and develop plans for the College's 10th Anniversary celebrations - **ONGOING**

The Registrar stated that this will be discussed in item #18 of the agenda.

7. Committee Reports

Reports were provided in the Council package highlighting committee meetings, activities, changes and discussions that took place since the March Council meeting. A third-quarter financial report and dashboard were also included.

Chad McCleave, Chair of the Planning and Finance Committee, provided an update as of the end of Q3. He stated that the projected revenues are on target, expenses are understated due to some projects not being completed, and that the College is now projecting a surplus. He also highlighted that the lease will end on June 30, 2024, and stated that staff will continue to report on the status to Council.

The Planning and Finance Committee met on June 8 and reviewed the projected Q4 budget for 2022-2023 and the draft budget for 2023-2024. Chad mentioned that there is a cost in the budget for an internal controls audit that will be conducted for due diligence in the next fiscal year.

Chad shared that costs for the Strategic Planning Project are included in the budget, which will be presented. Finally, it was noted that if Council approves the fee increase for 2023-2024, there will be a smaller deficit.

8. Financials

- 1) **Draft 2023-2024 budget** – Michelle Bianchi, Director of Operations and Financial Operations, provided a high-level summary of the proposed budget for 2023-2024. Michelle stated that the projections were made conservatively by analyzing historical data and consulting with senior staff to determine meeting requirements and upcoming projects for the next fiscal year. Michelle highlighted the fact that while the provided document showed projected income and expenses over the next four years, Council will not be approving those figures, but they should be considered when contemplating approving the budget for 2023-2024.

Michelle highlighted that Council had approved a deficit budget for 2022-2023. However, due to projects not being completed, the College will have a surplus.

When reviewing the projected expenditures for 2023-2024, Michelle provided the following details:

- **Council & Committee:** Expenses will be increasing in the following areas:
 - There will be an increase in the number of meetings for the Steering Committees – Core Competency and Strategic Planning as these projects will take place in 2023-2024
- **Professional fees:** fees will be higher than typical as the College will be engaging a third party to complete the Council Effectiveness Framework Review (as required by the CPMF), and there will be an audit of the College's internal controls.

- **Office & General Expenses:** The College has ten (10) months remaining on the lease and are actively looking for another space. There are funds allocated for leasehold improvements for the new space. However, the College is looking for an office that will not require any work or where minor improvements are required.
- **Quality Assurance (QA):** QA Department will be completing a revision of the essential competencies, developing e-learning modules and creating patient-centred modules; therefore, their expenses will be higher in the new fiscal year.
- **Professional Conduct:** Professional Conduct is demand-driven. While an amount is projected based on trends, there is the potential for the costs to be higher than anticipated as there has been an increase in the number of intake matters received.
- **Registration:** Registration Department will be working on several projects, including updating the 2023-2024 core competencies and developing new items for exam bank based on the new information.
- The College will be asking Council to approve a contribution to the Abuse Therapy Reserve Fund to return it to the opening balance.
- If Council approves the fee increase, the College will have a smaller deficit budget.

Michelle also noted that through the fees webinars, it became evident that the College needs to create a more robust public awareness plan to ensure registrants and the public are aware of the College's role.

- 2) **Draft 2023-2024 operational plan** – Michelle continued to present the draft 2023-2024 Operational Plan. She presented the key focus points for each portfolio:
- **Communications** – Increased transparency around Council and committee processes; increased communication to the public about the role of registered kinesiologists; and increased communication to registrants on patient/client-centred care and reducing harm.
 - **Corporate** - Public interest focused, competency-based governance to enhance oversight processes that improves patient safety and protection from risk of harm
 - **Registration** - Entry-to-practice review, maintenance of online entry-to-practice exam, policy development, improvement of data management system.
 - **Professional Practice and Quality Assurance** – Harm reduction through risk management and increased transparency and accountability.
 - **Professional Conduct** - Analysis of risk within the practice of kinesiology and support to Quality Assurance and Patient Relations to reduce potential for harm

Resolution – Approve Draft 2023-2024 Budget and Operational Plan

UPON A MOTION duly made by Chad McCleave and seconded by Susan Garfat, it was resolved that Council approves the Budget and Operational Plan for 2023-2024 as presented. Carried.

- 3) **Abuse Therapy Reserve Fund** – Michelle explained to Council that the College has a reserve fund for kinesiology patients seeking therapy if they were victims of abuse by a kinesiologist. The College is asking for a contribution in of \$11,830 to return the fund to the opening balance. The amount requested represents amounts of money paid out to one patient.

Resolution – Approve Contribution to Abuse Therapy Fund

*UPON A MOTION duly made by Ryan Wight and seconded by Leanne Smith, it was resolved that Council approves a contribution of \$11,830 to the Abuse Therapy Reserve Fund in the fiscal year 2022-2023 as presented. **Carried.***

9. Registrar’s Report

Nancy Leris, Registrar/CEO, presented the Registrar’s Report.

The Registrar began by welcoming the College’s newest staff member Cecilia Li, Senior Communications Officer.

The Registrar then provided updates on the following items.

Q3 activities – Council approved the establishment of the Steering Committee – Strategic Planning on December 5, 2022, based on the recommendations of the Executive Committee. Further details will be provided during item # 18 on the agenda.

Communications – As noted earlier, the College has hired a new Senior Communications Officer who will be responsible for the Communications portfolio.

Emergency Class Regulation–The College submitted its draft amendments to the Registration Regulation (Emergency Class) to the Ministry on May 1, 2023. On May 23, 2023, the Ministry shared their version of the draft regulation with the College, which will be submitted by August 31, 2023, for the Lieutenant Governor’s approval. A copy of the draft regulation was included in the package. The Registrar thanked the Registration Committee and support staff for their efforts, and Council for their flexibility in attending two special meetings.

Governance and Nominations Committee – Victoria Nicholson was elected as Chair on April 25 for a one-year term. The Committee met on June 14 to review the candidates who are seeking to serve on Council and successfully submitted their applications by the deadline.

In addition, the Committee reviewed and provided feedback regarding a proposal seeking third-party support for the upcoming Council Effectiveness Review Framework (CERF) cycle. The CERF is the tool the College uses to assess and evaluate Council and committee performance and effectiveness. The College sought third-party support for the CERF to better align its governance practices with the requirements set out in Domain 1

(Governance) of the College Performance Measurement Framework. This proposal will be presented to Council for consideration and discussion during the meeting.

Spring exam – The College’s spring 2023 online entry-to-practice exam was held on April 19, 2023. Prior to the entry-to-practice exam, applicants were able to attend a webinar describing the examination process and providing helpful suggestions. Applicants who were unable to attend the live webinar were able to view a recording, which was posted to the College’s YouTube channel on March 28, 2023 and has since received 192 views.

195 applicants completed the online exam, five candidates received special accommodations and 21 applicants received deferrals to a later date or withdrew from the exam. The next online exam will be held on September 20, 2023.

iMIS Upgrade Project – Earlier this month, the College completed the project to update the database management system, iMIS. The updates will address necessary security recommendations and improve backend functionality throughout the database. The database houses registrant details, supports the application and renewal processes through the Member Portal, and provides information to the online public register.

HPRO Anti-Racism in Health Regulation Project – Since November 2022, the College has participated as a member of the Steering Committee for the HPRO Anti-Racism in Health Regulation Project. One of the deliverables of this project is an EDI (Equity, Diversity, and Inclusion) Organization Self-Assessment and Action Guide. On June 21, 2023, the College participated in a “hands-on” implementation workshop. The two-and-a-half-hour session:

- Informed participants about the tools;
- Walked through how to apply the tools to assess the College’s EDI status and take action; and
- Discussed how regulatory Colleges meet the CPMF requirements for equity impact assessments.

The College will reflect on how this project will support its commitment to EDI and Anti-Racism, including consideration as part of the upcoming Strategic Planning process.

Professional Conduct: Complaints, Reports, and Investigations – The College’s Professional Conduct portfolio (which includes Inquiries, Complaints and Reports, Discipline and Fitness to Practise Committees) is one of the ways in which the College can take action to protect the public.

The College has received an increased volume of complaints and reports in this fiscal year – 23 intake matters as of May 31, 2023, vs. 4 complaints received in 2021-2022. All inquiries, complaints and reports are followed up, with investigations commencing as required.

The College continues to evaluate and review its Professional Conduct processes to optimize the use of the available resources. Where possible, the College has engaged in joint or collaborative investigations with another health professional regulatory College. Such joint

investigations are conducted in a way permitted by the *Regulated Health Professions Act, 1991*, the *Health Professions Procedural Code* and any other applicable legislation.

The College will continue to track and evaluate trends in Professional Conduct matters to identify emerging or potential areas of risk that may be associated with the practice of kinesiology in Ontario.

Council/Staff Training – On May 12, 2023, College staff participated in a team-building activity. This activity allowed staff to reflect on how purpose-built physical spaces can evolve over time to meet changing needs and circumstances.

Staff also had opportunities to consider how changes in legislation and social values and consensus may affect the workplace and work environment. Changing times may result in changes to the work that is done, how it is done and why it must be done.

The College believes that this team-building activity helped reinforce staff awareness of how appropriate and calibrated creativity and innovation may support a flexible, agile response to an ever-changing regulatory environment.

The Registrar took the opportunity to thank the College staff for their commitment and hard work. Everyone strives to be their best.

New Council members and staff also attended the CLEAR (Council of Licensure, Enforcement and Regulation) Introduction to Regulatory Governance webinar and HPRO Discipline Training.

Next Council meeting – The College remains committed to a flexible approach to governance, one example of which is a hybrid approach to Council meetings. To promote collaboration and interpersonal connections, the College is looking forward to a 2-day in-person Council meeting on September 25 and 26, 2023.

10. President's Report

Ben Matthie, Chair and Council Vice-President, shared the President's report. Jennifer noted that the quarter has been quiet due to great work on behalf of the College. She also mentioned that there has been regular communication between herself and the Registrar regarding project updates and changes in staffing. Jennifer thanked the College for their consistent hard work in maintaining its mandate of protecting the public.

11. Results of Consultation: Review of CKO Fee Schedule

Michelle shared that the College held two webinars - May 4 – 42 attendees and May 10 – 49 attendees. The main concerns raised from these webinars were:

- Relatively low income kinesiologists receive;
- Fees being higher than other Colleges; and
- Low awareness of what CKO does for them.

The College also sent out a survey to registrants and received 280 responses, representing approximately 10% of the registrants.

- 97.5% of the respondents were registered kinesiologists
- 9 % supported the fee increase, whereas 80% did not support the increase;
- 55% understood why the fees are being increased and 45% did not understand why the fees need to be raised; and
- 89% were concerned about the proposed fee increases while 12% were not concerned.

The common comments and concerns from the survey were:

- Kinesiologists' income may not be sufficient to support the proposed fee increases;
- The College's fees are higher than other Colleges;
- The College does not provide adequate services for or effective advocacy on behalf of members;
- Timing of the proposed fee increase is particularly challenging due to financial uncertainties;
- The College should focus on managing expenses and growing membership rather than fee increases;
- Members are not clear on how the fee increases are required to support the College's mandate; and
- Fee increases may prompt resignations/non-renew, which may have an adverse effect on the College's reputation and ability to protect the public.

A chart comparing the current and proposed fees was included in the package for review.

Upon a suggestion from Council, the College will track the increase, if any, in resignations after the fee increase is implemented.

Proposed amendments to By-law 19

Brian Fehst, Manager, Professional Practice, shared the proposed amendments to By-law 19. The public consultation occurred between March 22 – May 22, 2023. The relevant survey question (Question #3: "Are the proposed changes to the fees By-law fair and transparent?") received 276 responses, with 37% of respondents answering "yes", whereas 61% answered "no". Three common themes emerged from the survey:

- Concerns about the nature, extent and frequency of fee increases in the future;
- Whether there will be unilateral fee increases without consultation; and
- Supporting the amendments.

The College also received letters from the Ontario Athletic Therapists Association/Athletic Therapy Ontario (OATA/ATON) and Ontario Kinesiology Association (OKA) during the public consultation. These letters were presented to Council for consideration, along with proposed additional amendments to the wording of By-law 19.

Resolution – Approve amendments to By-law 19 – Fees

UPON A MOTION duly made by Chad McCleave and seconded by Matthew Daher, it was resolved that Council approves the amendments to by-law 19 presented. Carried.

12. Presentation: Third Party Assessment of Council

Maureen Boon, Registrar and CEO of CMTO, shared her experiences on third-party assessment. She highlighted the importance of having a good relationship between Council and the Registrar. The CMTO completes an evaluation at end of each year followed by a Board retreat. Their tool consists of a variety of evaluation methods, including a rating scale and a succession plan is created based on the results. CMTO regularly checks and confirms if they have sufficient information and necessary resources to fulfill their strategic plan. She stated that they utilize the information to assist them in focusing on future projects. Maureen also noted that transparency of the results is crucial for CMTO and that the results are included in Council packages with decisions and reported on the CPMF.

13. Council Effectiveness Review Framework, Including Third Party Assessment

Sam Goodwin, Principal of Goodwin Consulting, shared his proposed changes to the College's Council Effectiveness Review Framework (CERF). He noted that the assessment and evaluation of Council performance and effectiveness is a requirement of the College Performance Measurement Framework (CPMF) and should be completed at a minimum of every three years. This process also promotes Board / Council focus on reflection and continuous improvement.

CKO's current process includes:

- Chair evaluation;
- Member reflection; and
- Committee evaluation.

The expectations for this year:

- Chair evaluation and Member reflection – All members will complete both;
- Committee evaluation – Each member will evaluate two committees; and
- Each Council member will complete four surveys.

The framework:

- Most questions should be based on a ranking system:
 - The intention is to maintain consistency as everyone's opinion is different;
- Each section will provide the opportunity to share comments:
 - Provide examples of what is not working (in your opinion) and provide suggestions;
 - What would make it better next year?
- Sam would call if you indicated that something is not working to gather more information
- Additional features for this year:
 - Supported by a third party;
 - 100% participation;
 - Option to be interviewed or take surveys
 - Interviews with sampling of Council members to probe further and validate responses received
 - Modifying questions to eliminate overlap and duplication
- Role of 3rd party advisor is to:
 - Facilitate process – ensures confidentiality;
 - Follow up on comments and interview Council members
 - Be a sounding board for member;
 - Analyze input and identify issues and opportunities;
 - Make recommendations to improve the process; and
 - Facilitate Council discussion of the results and actions.

Proposed timing:

- July – surveys and follow-up interviews
August – analysis of data, which allows time to gather information and conduct interviews if needed/or more data is required
- Sept 25 – discuss findings and future opportunities with Council

Review of the CERF questions and purpose:

- Potential streamlining of questions for this year's process
- Goal was to make the process a bit more manageable for individual Council members to encourage participation
- An additional consideration was whether all council members would have sufficient line of sight to answer the questions
- Yellow – questions that could be consolidated
- Red – showing consolidated wording
- Blue – questions Sam had regarding the wording

List approved changes and reference specific sections and questions

Following this discussion of the proposed amendments to the CERF surveys, Council requested the following changes to the amended CERF:

- ensure that multiple concepts are not covered in one question
- reword the question (Council Member Reflection, Section B, Question 3) “...seems like Council members are prepared for meetings...”; and
- preserve questions about the key role(s) and responsibilities of the President, including questions related to the evaluation of the Registrar’s performance.

Resolution – APPROVAL OF AMENDMENTS TO THE COUNCIL EFFECTIVENESS REVIEW FRAMEWORK

UPON A MOTION duly made by Susan Garfat and seconded by Victoria Nicholson, it was resolved that Council approves the amendments to the CERF with the additional approved changes. Carried.

14. By-law 13: Public Consultation Results

Brian Fehst, Manager, Professional Practice, presented the results of the public consultation regarding proposed amendments to By-law 13, which was reviewed in response to anticipated legislative reforms and to promote the College’s adoption of regulatory governance best practices. The proposed amendments were presented to Council on Dec. 5, 2022, and reviewed again by Council on March 20, 2023. The public consultation period ran from March 21 to May 30, 2023.

Brian presented the results of the public consultation survey. The majority of respondents were supportive of the amendments and agreed that the proposed changes were clear and relevant.

A letter from the Ontario Athletic Therapist Association/Athletic Therapy Ontario (OATA/ATON) was also received during the public consultation. This letter expressed four main concerns:

- Inconsistency between the Council and committee term lengths and term limits:
 - The College’s response – the proposed changes would create a better alignment between Council and committee terms;
- Vacancy amendments were counter-intuitive:
 - The College’s response – time spent on a committee to fill a vacancy would not count towards a member’s term limit. This is intended to decrease the potential or perceived cost associated with filling a vacancy in urgent or exceptional circumstances.
- External appointments – By-law 13.14 might exclude non-registrants from committees:
 - The College’s response – By-law 12.03.iii refers to the appointment to non-statutory committees of individuals who are non-council members and not members of the college;

- Council public members brings public perspectives to statutory and non-statutory committees;
 - Governance and Nominations Committee (non-statutory) is a great example that committee engages external members and values their perspective.
- Cooling off period seems to be too short:
 - The College's response – the cooling off period would be extended to 3 years, if approved, and this should result in better mentorship and succession planning;
 - College cited reviews of governance best practices and recent legal decision supporting cooling-off periods.

Resolution – Approve Amendments to By-law 13 – Specific Composition and Selection of Committees

UPON A MOTION duly made by Teresa Bendo and seconded by Ryan Wight, it was resolved that Council approves the amendments to By-law 13 – Specific Composition and Selection of Committees as presented. Carried.

15. Review of Kinesiologist Core Competency Profile – Update

Fiona Teape, Director of Registration, provided an update on the Kinesiology Core Competency Project. To date the project has achieved the following milestones:

- “Project Design and Launch”;
- “Recruitment and Selection of Subject Matter Expert”; and
- “Background Research”, which includes individual interviews between the psychometrician and select subject matter experts in March and April 2023.

The information gathered through research and interviews has informed the first draft of the updated Core Competencies.

In April, the project timeline was adjusted to seek feedback from a focus group of educators on the College's University Liaison Committee. Six representatives met virtually on May 25.

The feedback from the University Liaison Committee focus group will be incorporated into the draft Competencies, which will be circulated to the Steering Committee for the upcoming 2-day meeting on July 11 and July 14. Following the Steering Committee meeting, a competency validation survey will be circulated to the College membership for 60 days.

Upon completion of the project in 2024, the College will begin the process of developing new exam content, updating the Education Equivalency Assessment Tool utilized by the Registration Committee and refreshing the practice standards and guidelines.

The Chair thanked Fiona for her update and opened the floor for questions and discussion.

16. Revised Policy: Per Diem and Council and Committee Compensation Policy

Michelle presented the proposed changes to the per diem policy. She stated that there was some confusion and the College wanted to firm up definitions. Also, the College would like to ensure that this policy mirrors the Ministry's.

- Proposed changes to policy:
 - Meetings scheduled for three hours or less is a half-day per diem;
 - Meetings scheduled for more than three hours is a full day per diem
 - Claims are to be received no more than 3 months after the work has been completed

Resolution – Approve proposed changes to the Per Diem and Council and Committee Compensation Policy

UPON A MOTION duly made by Heather Westaway and seconded by Leanne Smith, it was resolved that Council approves the amendments to the Per Diem and Council and Committee Compensation Policy as presented. Carried.

17. Strategic Planning

The Registrar provided an update regarding the Strategic Planning Project. She began with a review of the three steps involved in the process:

- Environmental scan;
- Strategic planning workshop and Draft Strategic Plan;
 - Two-day workshop (February 2024) for Council and staff'
 - In-camera session permitted by *Regulated Health Professions Act (RHPA)*.
- Monitoring and evaluation;
 - Ongoing review of:
 - Financial reports,
 - Risk reports, and
 - Performance reports.

On Dec. 5, 2022, Council approved the Request for Proposal (RFP) and appointed the Steering Committee. The posting of the RFP was pending.

The next steps for the project:

- Posting the RFP on MERX for 60 days;
- The Steering Committee meeting at the end of September 2023 to review the proposals and select the consultant;
- Meeting with the successful Consultant by October/November to discuss the process; and
- Conducting a two-day workshop in February 2024.

Resolution – Grant permission to move the Strategic Planning process forward and to determine a date for the Strategic Planning Workshop.

UPON A MOTION duly made by Leanne Smith and seconded by Victoria Nicholson, it was resolved that Council grants permission to move the Strategic Planning process forward and to determine a date for the Strategic Planning Workshop in February 2024. as presented.
Carried.

18. Communications Update

Brian provided Communications and elections updates.

He noted that the key priorities for the Communications portfolio in 2022-2023 were:

- Increased transparency;
- Promoting public awareness; and
- Registrant communication.

Brian highlighted the Communications projects during 2022-2023:

- *Public consultations for the fee schedule;*
- *Council elections in districts 2, 3, and 6:*
For the upcoming elections, the nomination period ran from May 12 – 26, 2023, and there were five successful candidates – one in district 2, two in district 3, and two in district 6.
The notice of the election was on June 20, 2023, and voting will take place between July 11 – 18, 2023. The new members will receive their orientation in August and join Council in September.
- Ongoing/planned communications:
 - New E-learning modules to commence September 2023;
 - The College will resume the e-Newsletter in August 2023 and will contain information and updates; and
 - Website.

Cecilia Li, Senior Communications Officer, provided an update regarding the College's 10th Anniversary Celebration:

- A new email signature banner for all staff to use
- The website will have a new section – “Celebrating CKO’s 10 years”
- Social media campaign – weekly posts that highlight the key milestones, from August to December 2023

19. Revised Committee Slate

Since the Council meeting on March 20, 2023, there have been the following changes to the Committee slate.

Planning & Finance Committee

- Removal of Bradley Markis

Examination Appeals Committee

- Removal of Bradley Markis

Quality Assurance Committee

- Removal of Bradley Markis

ICRC Committee

- Removal of Bradley Markis

Governance and Nominations Committee

- Election of Victoria Nicholson as Chair

Resolution – Revised Committee Slate for 2022/2023

UPON A MOTION duly made by Heather Westaway and seconded by Teresa Bendo, it was resolved that Council approves the revised 2022/2023 Committee Slate as presented. Carried.

20. Review of Action Items

- Track the increase, if any, of resignations after the fee increase is implemented
- Council Effectiveness Review Framework (CERF)
 - ensure that multiple concepts are not covered in one question;
 - reword, “...seems like Council members are prepared for meetings...”; and
 - keep in key role of president and responsibilities.
- Discuss next steps for the internal controls audit
- Add Heather Westaway to the Steering Committee – Strategic Planning
- Changes to the Committee Slate
 - Remove Bradley Markis’ name from Planning & Finance, Examination Appeals, Quality Assurance, and ICRC;
 - Highlight Victoria Nicholson’s name in green as Chair for the Governance and Nominations Committee; and
 - Planning and Finance – remove the red highlight from Benjamin Matthie’s name, and indicate that Chad McCleave as the Chair

Termination

UPON A MOTION duly made by Matthew Daher, the Council meeting of June 2023 was terminated at 2:14 pm. Carried.