

Deferral of Peer and Practice Assessment Request Form

Background

Your ongoing participation in the Quality Assurance Program is a means by which the College and the public are assured that kinesiologists continue to maintain and enhance their knowledge, skills, and judgment to practise the profession safely, competently, and ethically. The Quality Assurance Regulation under the *Kinesiology Act, 2007* requires that every General Class registrant participate in peer and practice assessment (PPA). The PPA assesses kinesiologists' knowledge, skill, and judgement, based on the *Essential Competencies of Practice for Kinesiologists in Ontario* and the College's practice standards. The goal is to help kinesiologists identify areas of strength and opportunities for improvement within their practice.

Policy Statement

Certain circumstances may arise that will affect a registrant's ability to participate in PPA. Registrants who are unable to complete the PPA will have their obligations deferred to a later date. Deferrals may be granted for the following reasons:

1. imminent parental leave or leave of absence from work/sabbatical;
2. imminent wedding in which the selected registrant is the newlywed/celebrant/parent of newlywed/celebrant;
3. serious injury or illness of the registrant or of a family member, or where registrant is a primary caregiver;
4. imminent change of residence;
5. bereavement;
6. recently resumed practice in a new role/area and/or not practising independently/not having an established client base;
7. not currently in practice (e.g., home with an infant, an immediate continuing education program, laid off, or extenuating personal or professional circumstances);
8. pandemic-related issues (e.g., caregiving responsibilities, redeployment); or
9. personal crisis or extenuating circumstances that impact registrant's ability to cope with additional responsibilities.

The QA Committee has the authority to determine additional reasons for granting deferrals as situations arise or to deny a request for deferral.

Procedure for Deferral

Requests for deferral must be made to the College within 10 business days of receiving the notice of selection letter. The request may be made on behalf of the registrant if the registrant is unable to make the request themselves.

Registrants may submit a written request for deferral outside of submission period, which **must** include reasons for the delayed request.

Registrants **must** provide appropriate supporting documentation that is acceptable to the College (e.g., including but not limited to letter from a health care provider, letter from employer, bereavement notice, etc.) if applicable.

Personal Information

Full Name: Click or tap here to enter text.

CKO Registration ID: Your ID #

Email Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Current Work Status: Click or tap here to enter text.

Reason for Deferral Request

Please email any supporting documents to the Quality Assurance Director (qualityassurance@coko.ca) along with this completed document.

Timeframe for deferral: Click or tap here to enter text.

Briefly described reason for deferral (limit to 100 words):

Click or tap here to enter text.