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|                                    | <b>College of Kinesiologists of Ontario<br/>Council Meeting Minutes</b>   |
| <b>Date/time of meeting</b>        | Monday, June 25 <sup>th</sup> , 2018 at 9:30 a.m.   |
| <b>Chair</b>                       | Mary Pat Moore  |
| <b>Note Taker</b>                  | Danae Theakston   |
| <b>Present</b>                     | Ken Alger, Nelson Amaral, Marilyn Bartlett, Lori-Anne Beckford, Jennifer Bushell, Nicole DiFilippo, Kalen Johnson, Elwin Lau, Chad McCleave, Mary Pat Moore, Stefanie Moser, Jennifer Pereira, Graydon Raymer, Alexander Stephen, Ryan Wight, Michelle Young  |
| <b>Regrets</b>                     | Steve Anderson and Michelle Meghie  |
| <b>Staff/guests in Attendance</b>  | <b>Staff:</b> Brenda Kritzer, Nancy Leris, Eric Bruce, Lara Thacker, Ugie Ifesi, Magda Reder, Ryan Pestana, Colleen Foster<br><br><b>Guests:</b> Stuart Moulton, Ontario Kinesiology Association, Samia Shaheen, MOHLTC   |
| <b>Conflict of Interest</b>        | President Mary Pat Moore provided an overview on the importance of declaring conflicts of interest and how Council's role is to make decisions in the public interest. No conflicts of interest were declared.  |
| <b>Constitution of the Meeting</b> | As a notice of the meeting had been duly given in accordance with the by-laws of the College of Kinesiologists of Ontario and a quorum was present, the meeting was duly constituted for the transaction of business.   |
| <b>Approval of Agenda</b>          | UPON A MOTION duly made by Ken Alger and seconded by Elwin Lau, it was resolved that the agenda be approved as circulated. CARRIED.   |
| <b>Approval of Minutes</b>         | UPON A MOTION duly made by Jennifer Pereira and seconded by Chad McCleave it was resolved that the Minutes of March 25, 2017 be approved. CARRIED.  |
| <b>In-Camera Session</b>           | UPON A MOTION duly made by Danae Theakston and seconded by Stefanie Moser, it was resolved that Council would be in-camera to review the Results from the Council Self-Evaluation Framework results and the Registrar performance report. CARRIED.  |
|                                    | <b>2018/2019 Budget and Operational Plan</b><br><br>Chad McCleave, Chair of the Finance and Planning Committee, explained that the Committee had reviewed the draft budget. He noted that revenues had stabilized and Council would need to consider ways to increase revenues during its strategic planning session. Nancy Leris, Director of Operations and Financial Services, presented the budget in detail. Nancy reviewed the draft operational plan for 2018/2019 and highlighted various initiatives.<br><br><b>MOTION</b><br>It was moved by Chad McCleave and seconded by Stefanie Moser that Council approve the 2018/2019 budget and operational plan. <b>Carried.</b> |

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|  | <p style="text-align: center;"><b>Finance and Planning Committee Report</b></p> <p><b>Audit Report</b></p> <p>Chad McLeave presented the draft annual financial statements to Council.</p> <p>Nancy Leris presented an interim fourth quarter financial report. She noted that the College had exceeded its revenue projections.</p> <p>Motion to approve the financial statements for circulation and submission to the Ministry of Health and Long-Term Care. <b>Carried</b></p>  |
|  | <p style="text-align: center;"><b>Draft Annual Report</b></p> <p>Brenda Kritzer shared a copy of the draft Annual Report with members of Council.</p> <p>Motion to accept and approve for circulation, the annual report for 2017/2018. <b>Carried.</b></p>   |
|  | <p style="text-align: center;"><b>Strategic Plan Report</b></p> <p>Brenda Kritzer provided an update on the Strategic Plan.</p>   |
|  | <p style="text-align: center;"><b>Communications Update</b></p> <p>Danae Theakston provided update on the council election.</p>   |
|  | <p style="text-align: center;"><b>Committee Reports</b></p> <p>The ICRC, Quality Assurance, Planning and Finance and Registration Committees provided reports on the committee meetings, activities and discussions that took place since the previous Council meeting.</p>   |
|  | <p style="text-align: center;"><b>Registration Policies for review and approval</b></p> <p>Ugie Ifesi, Manager of Registration, presented the Exceptional Circumstances Relevant to Registration policy for review and approval.</p> <p>Motion to approve the Exceptional Circumstances Relevant to Registration Policy and that it is posted immediately on the College's website? <b>Carried.</b></p> <p>Ugie Ifesi presented the Academic Assessment Policy.</p> <p>Motion to approve the Academic Assessment Policy and that it is posted immediately on the College's website? <b>Carried.</b></p> <p>Eric Bruce, Director of Professional Conduct provided an update on the College's Inactive Process.</p> |
|  | <p style="text-align: center;"><b>President's Report</b></p> <p>Mary Pat Moore, President, reported on the December CKO-Universities Liaison</p>  |

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|                    | <p>Committee meeting. She noted that the College had provided a venue for a meeting of the academic institutions with the professional associations which was a success. The two stakeholder groups discussed a variety of ways that they could work together to advance the profession.</p> <p>Mary Pat Moore noted that Executive Committee met and approved an honorarium for a kinesiologist who would be mentoring another kinesiologist. She also reported that Executive Committee asked staff to bring forward to Council amendments to the College By-Laws that would strengthen language around Council member attendance at meetings.</p>  |
|                    | <p style="text-align: center;"><b>Proposed By-Law Amendments</b></p> <p>Eric Bruce, Director, Professional Conduct, presented one By-Law amendments for Council's approval.</p> <p><b>Amendments to By-Law 21- The Public Register</b></p> <p>At the September 2017 meeting, Council reviewed changes to By-Law 21 that would align the by-law with changes resulting from the passing of Bill 87, the <i>Protecting Patients Act</i>. The changes were circulated to members and stakeholders for feedback. Council reviewed the feedback and no significant comments were received.</p> <p><b>MOTION</b><br/> Moved by Ken Alger, seconded by Ryan Wight that the College approve the changes to By-Law 21. <b>Carried.</b></p> |
|                    | <p style="text-align: center;"><b>Review of Action Items</b></p> <ul style="list-style-type: none"> <li>- The Planning and Finance committee will look into options for more sustainable and effective broadcast technologies for the College's boardroom</li> </ul>  |
| <b>Adjournment</b> | <b>Motion to adjourn made by Jennifer Pereira at 3:30 p.m.</b>  |