



<b>College of Kinesiologists of Ontario Council Meeting Minutes Session 1</b>	
<b>Date/Time of Meeting</b>	Wednesday, July 9, 2014 at <b>9:10 a.m.</b>
<b>Chair</b>	Lynn Kabaroff
<b>Timekeeper</b>	Ryan Pestana
<b>Notetaker</b>	Ryan Pestana
<b>Present</b>	Lindsay Beattie (LB), Rosario Colomba (RC), Don Halpert (DH), Lynn Kabaroff (LK), Michelle Meghie (MM)
<b>Regrets</b>	Steve Anderson, Elizabeth Chapman, Jonathan Dubberley, John Gray, Robert Ross
<b>Staff in Attendance/ Guests</b>	<b>Staff:</b> Lara Thacker (LT), Ryan Pestana (RP)  Leanne Worsfold of iComp Consulting
<b>Constitution of the Meeting</b>	As a notice of the meeting had been duly given in accordance with the by-laws of the College of Kinesiologists of Ontario and a quorum was present, the meeting was duly constituted for the transaction of business.
<b>Conflict of Interest</b>	Facilitator: LK  None.
<b>Approval of Agenda</b>	<b>UPON A MOTION duly made by MM, seconded by RC, it was resolved that the agenda as circulated be approved. CARRIED.</b>
	<p style="text-align: center;"><b>Presentation on the <i>Essential Competencies of Practice for Kinesiologists</i></b></p> <p>Facilitator: Leanne Worsfold</p> <p>Leanne Worsfold of iComp Consulting presented the <i>Essential Competencies of Practice for Kinesiologists</i> to Council. The document was re-named to help kinesiologists distinguish between competencies and essential competencies for competent, safe and ethical practice. LW reviewed the validation survey results. She reported that the survey was sent to approximately 1300 kinesiologists and several academic stakeholders, and 480 invitees had logged in. LW reported that most comments were received in units 1 and 2- foundational knowledge and professional practice. This was expected because this was the foundation of the profession. LW reported that completion rates decreased by the time participants reached units 3-5. Despite this, LW reported that the survey achieved a 93% confidence level, indicating high reliability and strong representation of kinesiologists across Ontario. Through the survey, the College was able to ascertain that a large percentage of kinesiologists were in roles of direct client care or in mixed practice. This would be important as the College developed the peer and practice assessment process.</p> <p>LW reported that respondents rated professional behavior/ethics very high, and that they had a clear understanding of topics such as informed consent. The lowest ranking competencies were those around research and developing community wellness programs. LW explained that the Quality Assurance Committee decided to keep these competencies as part of the profile to</p>

	<p>recognize non-clinical practitioners, but that they would not be defined as essential competencies. LW would revise the wording around the lower-ranked competencies using phrases such as “<i>may use</i>”. LW explained that words such as marketing would be better defined so that kinesiologists understood that promotional material counted, and that a glossary would be added to the profile to clarify terms that respondents found confusing.</p>
	<p style="text-align: center;"><b>Approval of the <i>Essential Competencies of Practice for Kinesiologists</i></b></p> <p>Facilitator: LK</p> <p>Because the teleconference was divided into two parts because of Council members’ schedules, it was decided that Council would vote for the resolution through an online poll.</p> <p>The resolution being voted on read as follows:</p> <p><b>Whereas</b> over the past six months, the College of Kinesiologists of Ontario has been working with kinesiologists and educators from across the province to expand the Kinesiologist Core Competency Profile to include the essential competencies and performance indicators for entry-level and practising kinesiologists; identify performance indicators relevant to registrants in non-clinical practice, and incorporate language that supports the uniqueness of the profession; and</p> <p><b>Whereas</b> the <i>Essential Competencies of Practice for Kinesiologists</i> define the knowledge, skill, judgment and attitudes required across practice for both clinical and non-clinical roles, and articulate the minimum expectations regardless of the number of years of experience. The essential competencies will provide the foundation for the College's Quality Assurance Program and other College programs.</p> <p><b>Whereas</b> the <i>Essential Competencies of Practice for Kinesiologists</i> were circulated in a provincial validation survey to members and academics; and</p> <p><b>Whereas</b> the Quality Assurance Committee has approved a motion that the <i>Essential Competencies of Practice for Kinesiologists</i> with noted changes be presented to Council for review and approval;</p> <p><b>Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario approve the <i>Essential Competencies of Practice for Kinesiologists</i>.</b></p> <p>The results of the online poll were tabulated, and the resolution passed.</p>
	<p style="text-align: center;"><b>Review of Action Items</b></p> <p>Facilitator: LK</p> <ul style="list-style-type: none"> <li>• LT to create a Doodle Poll and send to Council members so that they could vote on the resolution.</li> </ul>
<b>Adjournment</b>	<b>IT WAS MOVED by DH that the meeting at 9:52 a.m. CARRIED.</b>

**College of Kinesiologists of Ontario  
Council Meeting Minutes  
Session 2**

<b>Date/Time of Meeting</b>	Wednesday, July 9, 2014 at <b>10:03 a.m.</b>
<b>Chair</b>	Dianne Aziz
<b>Timekeeper</b>	Ryan Pestana
<b>Notetaker</b>	Ryan Pestana
<b>Present</b>	Dianne Aziz (DA), Lori-Anne Beckford (LB), Chad McCleave (CM), Mary Pat Moore (MPM), Fergal O'Hagan (FO), Kathie Sharkey (KS)
<b>Staff in Attendance/ Guests</b>	<b>Staff:</b> Lara Thacker (LT), Ryan Pestana (RP)  Leanne Worsfold of iComp Consulting
<b>Constitution of the Meeting</b>	As a notice of the meeting had been duly given in accordance with the by-laws of the College of Kinesiologists of Ontario and a quorum was present, the meeting was duly constituted for the transaction of business.
<b>Conflict of Interest</b>	Facilitator: DA  None.
<b>Approval of Agenda</b>	<b>UPON A MOTION duly made by MPM, seconded by LB, it was resolved that the agenda as circulated be approved. CARRIED.</b>
	<p style="text-align: center;"><b>Presentation on the <i>Essential Competencies of Practice for Kinesiologists</i></b></p> <p>Facilitator: Leanne Worsfold</p> <p>Leanne Worsfold of iComp Consulting presented the <i>Essential Competencies of Practice for Kinesiologists</i> to Council. The document was re-named to help kinesiologists distinguish between competencies and essential competencies for competent, safe and ethical practice. LW reviewed the validation survey results. She reported that the survey was sent to approximately 1300 kinesiologists and several academic stakeholders, and 480 invitees had logged in. LW reported that most comments were received in units 1 and 2- foundational knowledge and professional practice. This was expected because this was the foundation of the profession. LW reported that completion rates decreased by the time participants reached units 3-5. Despite this, LW reported that the survey achieved a 93% confidence level, indicating high reliability and strong representation of kinesiologists across Ontario. Through the survey, the College was able to ascertain that a large percentage of kinesiologists were in roles of direct client care or in mixed practice. This would be important as the College developed the peer and practice assessment process.</p> <p>LW reported that respondents rated professional behavior/ethics very high, and that they had a clear understanding of topics such as informed consent. The lowest ranking competencies were those around research and developing community wellness programs. LW explained that the Quality Assurance Committee decided to keep these competencies as part of the profile to recognize non-clinical practitioners, but that they would not be defined as essential competencies. LW would revise the wording around the lower-ranked competencies using phrases such as “<i>may use</i>”. LW explained that words such</p>

	<p>as marketing would be better defined so that kinesiologists understood that promotional material counted, and that a glossary would be added to the profile to clarify terms that respondents found confusing.</p>
	<p style="text-align: center;"><b>Approval of the <i>Essential Competencies of Practice for Kinesiologists</i></b></p> <p>Facilitator: DA</p> <p>Because the teleconference was divided into two parts because of Council members' schedules, it was decided that Council would vote for the resolution through an online poll.</p> <p>The resolution being voted on read as follows:</p> <p><b>Whereas</b> over the past six months, the College of Kinesiologists of Ontario has been working with kinesiologists and educators from across the province to expand the Kinesiologist Core Competency Profile to include the essential competencies and performance indicators for entry-level and practising kinesiologists; identify performance indicators relevant to registrants in non-clinical practice, and incorporate language that supports the uniqueness of the profession; and</p> <p><b>Whereas</b> the <i>Essential Competencies of Practice for Kinesiologists</i> define the knowledge, skill, judgment and attitudes required across practice for both clinical and non-clinical roles, and articulate the minimum expectations regardless of the number of years of experience. The essential competencies will provide the foundation for the College's Quality Assurance Program and other College programs.</p> <p><b>Whereas</b> the <i>Essential Competencies of Practice for Kinesiologists</i> were circulated in a provincial validation survey to members and academics; and</p> <p><b>Whereas</b> the Quality Assurance Committee has approved a motion that the <i>Essential Competencies of Practice for Kinesiologists</i> with noted changes be presented to Council for review and approval;</p> <p><b>Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario approve the <i>Essential Competencies of Practice for Kinesiologists</i>.</b></p> <p>The results of the online poll were tabulated, and the resolution passed.</p>
	<p style="text-align: center;"><b>Review of Action Items</b></p> <p>Facilitator: DA</p> <ul style="list-style-type: none"> <li>• LT to create a Doodle Poll and send to Council members so that they could vote on the resolution.</li> </ul>
<b>Adjournment</b>	<b>IT WAS MOVED by KS that the meeting adjourn at 10:34 a.m. CARRIED.</b>