



College of Kinesiologists of Ontario Council Meeting Minutes	
Day 1	
Date/Time of Meeting	Tuesday, June 17, 2014 at 9:10 am
Chair	Lynn Kabaroff
Timekeeper	Julie Morton
Notetaker	Julie Morton
Present	Robert Ross (RR), Elizabeth Chapman (EC), Rod Hare (RH), Michelle Meghie (MM), Steve Anderson (SA), Dianne Aziz (DA), Lori-Anne Beckford (LAB), Mary Pat Moore (MPM), Fergal O'Hagan (FO), Kathie Sharkey (KS), Jonathan Dubberley (JD), Rosario Colomba (RC), Kalen Johnson (KJ), Lynn Kabaroff (LK)
Regrets	Chad McCleave, Don Halpert, John Gray, Lindsay Beattie
Staff in Attendance/ Guests	Staff: Brenda Kritzer (BK), Stamatis Kefalianos (SK), Cara Moroney (CM), Magdalena Reder (MR), Ryan Pestana (RP), Lara Thacker (LT), Nancy Leris (NL), Julie Morton (JM) Guests: Desmond Levine from Crowe Soberman, Leanne Worsfold from iComp Consulting, Tanya Chute-Molina from the Office of the Fairness Commissioner of Ontario.
Constitution of the Meeting	As a notice of the meeting had been duly given in accordance with the by-laws of the College of Kinesiologists of Ontario and a quorum was present, the meeting was duly constituted for the transaction of business.
Conflict of Interest	Facilitator: LK No conflict of interest declared.
Approval of Agenda	Facilitator: LK Council asked that the appointment of the chair of the Patient Relations Committee and the Committee report be moved to day 1, after lunch. UPON A MOTION duly made by EC, seconded by RR, it was resolved that the agenda be approved as amended. CARRIED.
Approval of Minutes	UPON A MOTION duly made by DA, seconded by RC, it was resolved that the minutes of April 9, 2014 be approved. CARRIED.
	Business Arising from the Minutes BK had been unable to commence researching potential solutions regarding the Investment strategy for the Reserve Funds due to the office relocation but intends to begin the process during the summer months and will report to Executive Committee at the next meeting.
	Presentation of Annual Audited Financial Statements Presentation by Mr. Desmond Levin, guest attending from Crowe Soberman. Mr. Levin gave a detailed explanation of the draft financial statements to

	<p>Council. Questions regarding the building of our reserve funds and advice to management were posed by Council members and answered.</p> <p>Mr. Levin was thanked for his presentation and the work Crowe Soberman had done with regard to the audit.</p> <p>MOTION Whereas the Council requires that its operations undergo a financial audit annually; and</p> <p>Whereas the firm of Crowe Soberman was appointed to carry out this audit and did so during the month of May 2014; and</p> <p>Whereas the auditor has now presented Council with draft audited financial statements as well as the auditor’s opinion;</p> <p>Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario accept and approve for circulation the audited financial statements for 2013-14. Moved by MM, seconded by RR. CARRIED.</p>
	<p style="text-align: center;">Presentation of Annual Report</p> <p>Facilitator: BK</p> <p>Council discussed the draft 2013-2014 Annual Report that highlighted the College’s achievements in its first year following proclamation. The Registrar noted that as part of efforts to reduce the College’s environmental footprint, the College will use its website and electronic file transfers to publish the annual report and to submit the report to the MOHLTC. Once approved, the report will be submitted with Audited Financial Statements to the Ministry of Health and Long-Term Care (MOHLTC), Council, key professional associations, universities and colleges, and other regulatory colleges. BK thanked RP for his hard work and effort in coordinating the production.</p> <p>MOTION Whereas the Council requires that an Annual Report be prepared each year, submitted to the Ministry of Health and Long Term Care and posted on the website; and</p> <p>Whereas the report as presented by the Registrar fairly represents the achievements of the College in its first year of operations following proclamation;</p> <p>Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario accept and approve for circulation the draft Annual Report for 2013-14. Moved by EC, seconded by RR. CARRIED.</p>
	<p style="text-align: center;">Business Plan Q1 Report</p> <p>Facilitator: BK</p> <p>BK updated Council on the progress of deliverables identified for completion in</p>

	<p>the first quarter in the business plan. She reviewed each line of the plan, discussed accomplishments and next steps. In reviewing key deliverables, she noted work that would be underway during the summer regarding elections to Council and implementation of an online renewal system for members of the College.</p>
	<p style="text-align: center;">Financial Report Q1</p> <p>Facilitator: BK</p> <p>BK presented the financial report for the first quarter, noting that the report is not final as the quarter ends June 30. She reminded Council that the registration year is September 1 to August 30, and that for accounting purposes, registration fees are recognized on a prorated basis across the registration year. Variances were explained to Council and questions answered.</p> <p>MOTION Whereas the Registrar has provided the Q1 reports for Council to review revenues, expenditures and achievements to date; and</p> <p>Whereas the Registrar has noted that the Q1 Financial Variance Report is interim and June 30 represents the end of the quarter; and</p> <p>Whereas Council has found these reports to be satisfactory;</p> <p>Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario accepts the Q1 reports for 2014-15. Moved by RH, seconded by MPM. CARRIED.</p> <p>Fergal O'Hagan left the meeting at 11:45 am.</p>
	<p style="text-align: center;">The meeting was paused for lunch.</p>
	<p style="text-align: center;">Patient Relations Committee Report</p> <p>Facilitator: LK</p> <p>Appointment of the Patient Relations Committee chair</p> <p>The Patient Relations Committee met earlier this year and elected Katarina Sharkey chair. On behalf of the Committee the following motion was made.</p> <p>MOTION Whereas the Council is required, as per the By-laws, to appoint a chair for each statutory committee; and</p> <p>Whereas the first meeting of the Patient Relations Committee (PRC) was held on April 28 and a call for interest to chair the committee had been made; and</p> <p>Whereas the PRC voted to elect Katarina Sharkey and to request Council to appoint her as the Chair of the PRC;</p>

Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario appoint Katarina Sharkey as the Chair of the PRC for a period of one year from the date of appointment. Moved by RH, seconded by JD. CARRIED.

Patient Relations Committee Report

KS reported that the Patient Relations Committee had its inaugural meeting on April 28, 2014. A brief orientation was conducted on the mandate of the committee and the components of the Patient Relations Program, which the committee administers.

College staff are conducting a review of the standards and guidelines of other health regulatory colleges and have determined that the College may need to adopt new standards and guidelines on such matters as treatment of spouses and use of social media by health professionals. Committee also discussed the need to utilize different media to engage members and stakeholders.

The Committee noted the issue of whether the treatment of spouses constitutes sexual abuse as described in the *Regulated Health Professions Act, 1991* (RHPA). Following a recommendation by HPRAC and a decision by the MOHLTC to allow each profession to determine its own approach to this matter, some regulatory colleges are preparing draft regulations to allow the treatment of spouses. The RHPA provides that treatment of spouses/family members is prohibited other than in emergency situations, minor, episodic care, or where there is no other alternative service available. At the time the College's *Therapeutic Client Relationship and the Prevention of Sexual Abuse Guideline* was written, the matter was under consideration by the ministry. Page 5 of the Guideline makes reference to the issue in a footnote as follows:

The issue of whether or not treating a spouse could be considered sexual abuse is currently under review by the Ministry of Health and Long Term Care. The existing limitations as stated in this guideline will continue to apply until such time that the issue is clarified.

Committee recommended that the footnote be removed, and a sentence be added as follows, "A member may be permitted to treat a family member/spouse if another health care professional is not readily available or if it is an emergency situation, **or for minor episodic care.**" The Guideline does not specifically state that treating a spouse is considered sexual abuse, but states it is inadvisable to treat spouses/family members because of the risk of a lack of objectivity.

The College will continue to consult with other regulators as this issue unfolds and it is anticipated the Committee will have the opportunity to review the issue in-depth at some point in 2015 and make recommendations to Council.

Committee will meet again in late November to evaluate the effectiveness of the various components of the Patient Relations Program that the College

	currently has in place.
	<p style="text-align: center;">Risk Management</p> <p>Facilitator: BK</p> <p>Risk Management Overview The Registrar gave a presentation regarding Risk Management and the importance of Council’s understanding of the College’s risks and tolerance levels for risk. In discussing Risk Management she noted that new audit rules for NFPs require auditors to determine whether governing bodies understand the risks faced by their organization and are assured that risk is addressed and managed.</p> <p>Presentation of Risk Management Strategy The Director, Professional Conduct presented the Risk Management Strategy for the College. She outlined the process undertaken to develop the risk management plan and further steps which will be taken to plan and implement detailed mitigation strategies.</p> <p>All staff participated in a collaborative process of risk identification and analysis to ensure the plan was sufficiently comprehensive to present the risks the College faces as a whole. Each item was carefully reviewed in terms of the risk priority assigned to it. Risks were ranked according to likelihood of occurrence and impact of occurrence. This resulted in a priority ranking which Council is asked to consider.</p> <p>Over the summer and Fall, staff will continue to develop and implement detailed risk mitigation strategies. Depending on the risk priority, the strategies will be reviewed at appropriate intervals. For instance, financial risks are reviewed in detail monthly. Staff will assess risk and develop mitigation strategies annually and report to Council.</p> <p>The Risk Management Plan is a control instrument that incorporates goals, strategies and methods for performing risk management. The Plan describes all aspects of risk identification, estimation, evaluation and control processes. The purpose of developing such a plan is to determine the approach for identifying and managing risk across all College operations.</p> <p>Council discussed the Risk Management Plan at length and determined that more time is required for Council to exercise the necessary due diligence. It was agreed to table the Strategy until the September meeting. All Council members were asked to forward questions and concerns to the Director, Professional Conduct by the end of July to enable any additional information to be shared with Council prior to the September meeting.</p>
	<p style="text-align: center;">Quality Assurance Committee Report</p> <p>Facilitator: EC</p> <p>The Chair reported that a member-at-large had resigned from the Committee for personal reasons and the Committee has requested the appointment of a new</p>

member-at-large.

Appointment of Marc Davis, R. Kin to the QA Committee as non-council member

Whereas the QA Committee Terms of Reference indicate that the Committee shall be composed of at least (2) members of Council who are members (professional) of the College, at least two (2) members (public) of Council appointed to Council by the Lieutenant Governor in Council, and at least one (1) member (professional) of the College who is not a member of Council; and

Whereas Sonia Sobolewski, R. Kin the non-Council professional member, resigned from the QA Committee in April 2014, resulting in a vacancy in the Committee membership; and

Whereas Marc Davis, R. Kin expressed interest in serving on the QA Committee when the call for non-Council professional members was made in the fall of 2013; and

Whereas Marc Davis R. Kin is a General Member of the College of Kinesiologists of Ontario, and practises kinesiology in Ontario; and

Whereas the member is not the subject of any disciplinary or incapacity proceedings; no finding of professional misconduct, incompetence or incapacity has been made against the member since proclamation; the member is not subject to any order, direction, or term, condition or limitation of the Discipline Committee, the Fitness to Practise Committee or the Quality Assurance Committee; and

Whereas the member is not an employee, officer or director of any professional kinesiology association such that a real or apparent conflict of interest may arise, including but not limited to being an employee, officer or director of the Ontario Kinesiology Association; and

Whereas the member has not been disqualified from the Council or a committee of the Council in the previous three years; and

Whereas the member is not a member of the Council or of a committee of the college of any other health profession; and

Whereas the member has not been a member of the staff of the College at any time within the preceding three years; and

Whereas in the case of vacancies, as per the By-laws, the Executive Committee recommends a member to serve as a replacement; and Executive did not meet between April and June 2014;

Resolution

Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario appoint Marc Davis, R. Kin to the Quality Assurance Committee as the non-Council professional member for a period of 1 year from the date of appointment. Moved by EC, seconded by KS. CARRIED.

	<p>Presentation of draft Competency Outline</p> <p>A webinar presentation on the revised draft competency profile was given by Leanne Worsfold of iComp Consulting.</p> <p>QA Program Evaluation Matrix</p> <p>One of the deliverables of the essential competencies and peer and practice assessment project is the development of QA Program evaluation criteria. Marla Nayer, who has worked at the College of Physiotherapists of Ontario and multiple regulatory colleges across Canada in evaluating and developing components of QA programs, will assist with this initiative. Marla is working with Leanne Worsfold of iComp Consulting on several parts of the larger program project, which is the development of the essential competencies of practice, and the peer and practice assessment framework.</p> <p>Marla emphasized the importance of establishing the goals and values of the program from the onset, and presented some potential questions that could be built into the logic model for the self-assessment and peer and practice assessment components. Committee discussed and amended the proposed goals, questions and indicators, and will revise in July once the peer and practice assessment framework has been approved and the tools have been selected. Council reviewed the information presented.</p>
	<p style="text-align: center;">Revised Practice Standard – Professional Boundaries</p> <p>Facilitator: CM</p> <p>The Director, Professional Conduct reviewed the revised Practice Standard-Professional Boundaries.</p> <p>MOTION Whereas the existing standard did not cover all issues under the umbrella of professional boundaries; and</p> <p>Whereas standards are comprehensive, yet high-level documents; and</p> <p>Whereas it is important that the standards be applicable to many common issues identified by the profession and the public; and</p> <p>Whereas amendments were made to the Standard upon Council’s recommendation on April 9; and</p> <p>Whereas the circulation period has ended and the College did not receive substantive comments that would necessitate further discussion or revisions;</p> <p>Therefore, be it resolved that the Council of the College of Kinesiologists adopts and posts the revised version of the Practice Standard – Professional Boundaries. Moved by DA, seconded by EC. CARRIED.</p>
Adjournment	Meeting adjourned to Day 2 at 4:25 pm.

	College of Kinesiologists of Ontario Council Meeting Minutes Day 2
Date/Time of Meeting	Wednesday, June 18, 2014 at 9:00 am
Present	Robert Ross (RR), Elizabeth Chapman (EC), Rod Hare (RH), Michelle Meghie (MM), Steve Anderson (SA), Dianne Aziz (DA), Lori-Anne Beckford (LAB), Don Halpert (DH), Mary Pat Moore (MPM), Kathie Sharkey (KS), Jonathan Dubberley (JD), Rosario Colomba (RC), Kalen Johnson (KJ), Lynn Kabaroff (LK), Fergal O'Hagan (Teleconference)
Regrets	John Gray, Chad McCleave, Lindsay Beattie
Staff in Attendance/ Guests	Staff: Brenda Kritzer (BK), Stamatis Kefalianos (SK), Cara Moroney (CM), Magdalena Reder (MR), Ryan Pestana (RP), Lara Thacker (LT), Nancy Leris (NL), Julie Morton (JM) Guest: Tanya Chute Molina from the Office of the Fairness Commissioner
	Registration Committee Report Facilitator: RC RC informed Council members that in instances where there are doubts whether an applicant fulfils the registration requirements, the Registrar is directed by s.15 of the Health Professions Procedural Code to refer the matter to the Registration Committee. The Registration Committee met on May 9, 2014 to review one application referred on the grounds of section 3(2) of the Registration Regulation (good character). After reviewing the evidence and additional documentation supplied by the applicant, the Committee directed the Registrar to proceed to register the applicant. The College's Spring examination was held on April 20, 2014. There were 141 applicants who wrote the examination, an increase of 42% from Spring 2013.
	ICRC Report Facilitator: MPM MPM reported that since the date of the last Council meeting, the College had received no complaints and no matters were referred to ICRC for consideration. No future meetings are scheduled at the present time. In one file that Committee reviewed, the complainant has asked for a review by the Health Professions Appeal and Review Board (HPARB), which was granted. College staff provided the necessary disclosure to HPARB and a pre-hearing conference will be scheduled in the near future.

	<p style="text-align: center;">Discipline Committee Strategy Summary of FHRCO Discipline Orientation Training</p> <p>SA and RC gave brief summaries of the discipline training they received on May 5, 2014, provided by the Federation of Health Regulatory Colleges of Ontario (FHRCO) on how to conduct a discipline hearing. Both indicated that the training was valuable and they had learned a great deal about the process used by regulators.</p>
	<p style="text-align: center;">Election of Chair of Discipline Committee</p> <p>Facilitator: LK, BK</p> <p>Motion to have the Registrar assume the Chair for the purpose of conducting an election Moved by JD, seconded by RC. CARRIED</p> <p>BK asked for a motion to appoint Ryan Pestana and Magdalena Reder scrutineers. Moved by JD, seconded by RH. CARRIED</p> <p>The Registrar read the submissions of the two candidates - Dianne Aziz and Michelle Meghie. RP and MR distributed the ballots to Council members. The ballots were counted and Dianne Aziz was elected chair of the Discipline Committee by a majority of Council members present and voting.</p> <p>BK asked for a motion to destroy the ballots. Moved by DH, seconded by LK. CARRIED.</p> <p>Motion to return the Chair to the President. Moved by RH, seconded by KJ. CARRIED.</p>
	<p style="text-align: center;">Resolution to Appoint the Chair of Discipline Committee</p> <p>Facilitator: LK</p> <p>Whereas the Council is required, as per the By-laws, to appoint a chair to each statutory committee; and</p> <p>Whereas the first meeting of the Discipline Committee is anticipated to be at the September Council meeting; and</p> <p>Whereas the candidates have been presented to Council by the Registrar; and</p> <p>Whereas a secret ballot vote was conducted and tallied and the person with the most votes is Dianne Aziz.</p> <p>Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario appoint Dianne Aziz as the Chair of the Discipline Committee for a period of one year from the date of appointment. Moved by RH, seconded by RR. CARRIED</p> <p>Motion to destroy the ballots. Moved DH, seconded by MPM. CARRIED</p>

	<p>Lori Ann Beckford entered the meeting at 10:55 am.</p>
	<p style="text-align: center;">Council Effectiveness</p> <p>Facilitator: BK</p> <p>BK presented to Council on the topic of good governance and the importance of Council consideration of its effectiveness. Council discussed the proposed Council Effectiveness Review Framework, a tool designed to guide self-reflection and effectiveness evaluation by Council members.</p> <p>Council discussed the notion of having a Council Self Evaluation Framework and the timing that would be appropriate to carry out the evaluation exercise. Recognizing that elections for new Council members will generally take place in the summer it was agreed that the self evaluation should generally be conducted in June on an annual basis.</p> <p>MOTION</p> <p>Whereas Council believes that an effective board is the result of a clear understanding of the College’s mandate, responsibilities and accountabilities, adherence to policies and the Code of Conduct for Council members, constant diligence and vigilance in its work, and consistent improvement in how Council conducts its affairs at every level; and</p> <p>Whereas Council is committed to reviewing periodically, not only the College’s operations and finances, but also the performance of Council members, committees and committee chairs; and</p> <p>Whereas staff have conducted extensive research into effective board governance; and</p> <p>Whereas staff, based on research conducted, developed a draft framework that will allow all Council members to assess the performance of Council and committees;</p> <p>Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario adopts the Council Effectiveness Review Framework as the framework for formal evaluation of Council performance. Moved by DA, seconded by RR. CARRIED.</p>
	<p style="text-align: center;">Proposed Policy on Registrar Evaluation</p> <p>Facilitator: LK</p> <p>LK reminded Council that one of their important functions is to ensure that the organization has effective executive management. This includes hiring the Registrar, setting expectations as defined in the employment contract, developing the job description and the annual goals and objectives of the organization, and evaluating the Registrar’s performance.</p>

MOTION

Whereas a policy does not currently exist on the evaluation of the Registrar's performance; and

Whereas the Council believes that regular evaluation of the Registrar's performance against the College's operational and strategic goals strengthens organizational effectiveness; and

Whereas given today's management challenges and the legislated role of the Registrar, a formal evaluation should be required under the policies of the College for the purpose of assuring that the Council and the Registrar have a clear consensus of the organization's goals, job expectations and performance measures; and

Whereas Council wishes to make clear the following as the purpose and benefits of such an annual performance review will include:

- ✓ Focusing the Registrar's activities on the College's mission and strategic plan
- ✓ Providing a mechanism to assess how effectively the Registrar has implemented board policies and decisions
- ✓ Providing a basis for future Registrar performance expectations
- ✓ Creating a formal system for Registrar professional and personal development
- ✓ Communicating board expectations of the Registrar in a formalized constructive process
- ✓ Protecting the Registrar against the considerable risk associated with a board directed organization
- ✓ Establishing parameters for Registrar performance that enable the Council to retain, provide constructive feedback regarding professional and personal performance and, if necessary, appropriately terminate the Registrar's employment.
- ✓ Linking compensation to Registrar performance and providing an objective basis for recognizing and rewarding performance.

Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario approves the draft policy as amended as an addition to the HR policies of the College and that this policy be implemented in 2014 and annually thereafter. Moved by DA, seconded by DH.

Discussion by Council members changed the order of the points to move the point discussing compensation to the end of the list, from the beginning, and minor changes to wording. The following sentence was added to the policy: The President will provide a confidential written summary report to Council in an in-camera session.

Amendment moved by DA, seconded by MPM. CARRIED.

	<p style="text-align: center;">Registrar Performance Evaluation</p> <p>Facilitator: LK</p> <p>LK informed Council that she, the Registrar and two members of Council, D.H. and MPM had reviewed and discussed a draft Registrar Evaluation Guide developed by the Registrar. The Guide had been developed using resources provided by M.P.M and D.H. as well as materials found through internet research. This Guide was presented for Council’s consideration.</p> <p>The Guide describes the evaluation process, and presents a detailed questionnaire to be completed by all Council members. She noted that some discussion had also occurred on ways by which the Registrar could gain feedback from staff members and had endorsed a model of anonymous survey of staff with results going to the Registrar.</p> <p>LK noted that the Registrar does not have a current job description and work is underway to develop this in the next few weeks.</p> <p>MOTION</p> <p>Whereas the College recognizes that today’s management challenges and the legislated role of the Registrar require a formal, annual evaluation of the Registrar’s performance in accordance with College policies; and</p> <p>Whereas the College recognizes that the Registrar’s performance evaluation is necessary for the purpose of assuring that Council and the Registrar have a clear consensus of the organization’s goals, job expectations and performance measures; and</p> <p>Whereas the College has developed a standard process for performance evaluation of the Registrar, and</p> <p>Whereas the Registrar’s job description has not yet been reviewed and approved by Executive Committee;</p> <p>Therefore, be it resolved that the Council of the College of Kinesiologists of Ontario asks Executive Committee to review and approve the Registrar’s job description and initiate the process of evaluating the Registrar’s performance. Moved by DA, seconded by DH. CARRIED.</p>
	<p style="text-align: center;">President’s Report</p> <p>Facilitator: LK</p> <p>LK presented to Council a letter written to the Ontario Athletic Therapist Association (OATA) and the Ontario Kinesiology Association (OKA) jointly clarifying the College’s position on specialties and how it would proceed in recognizing specialties within the profession. In the interests of public protection, the letter encourages OATA members who qualify to apply for membership. It also notes the College is looking at both the process and the decision criteria which might be used should the profession determine a need for a specific specialty to be authorized.</p>

	<p>BK and LK were invited to present to the OATA board of directors in the coming days. LK and BK agreed to attend the meeting to present on the College's registration process.</p> <p>Considerable discussion ensued regarding the correspondence and the upcoming presentation. The Registrar noted that presentations are made often to stakeholders, professional associations as well as university faculty and students. The College attempts to respond to all requests for information and to meet with stakeholders to provide information and education regarding the role of the regulator and the processes by which a profession is governed.</p>
	<p style="text-align: center;">Registrar's Report</p> <p>Facilitator: BK</p> <p>BK informed Council of the results of the nomination process in districts 2, 3 and 4. Gennady Vaserbakh was acclaimed in District 4 and BK congratulated him on his acclamation. An election will be held July 15-16 in districts 2 and 3.</p> <p>BK informed the Council of her two recent speaking engagements at the Canadian Health Care Anti-Fraud Association and at the certificate program in Professional Regulation and Discipline in the Ontario Health Care Sector offered by Osgoode Hall Law School.</p>
	<p style="text-align: center;">New Business</p> <p>Facilitator: LK</p> <p>The Registrar noted that at previous meetings some members of Council were not familiar with the Procurement Policy. Upon review, it was noted that the policy required some updating.</p> <p>Procurement Policy (revised) The President presented an updated procurement policy with amendments highlighted in bold.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>POLICY STATEMENT: The purpose of this procurement policy is to ensure that decisions relating to the expenditure of all funds of the College including any funds received as grants from public bodies, bequests, and moneys received as fees, to procure goods and/ or services are the result of procurement practices which are fair, and transparent and intended to achieve value for money for the College.</p> </div> <p>7.3 Goods and Non-Consulting Services Procurements 7.3.1 The College is encouraged to conduct an open competitive procurement for all goods and non-consulting services but may, in the alternative, conduct these procurements using the policies, processes, and procedures indicated in this policy and as directed jointly by Council and the Registrar.</p> <p>10. Electronic Tendering 10.1 The College shall use electronic tendering for open competitive</p>

	<p>procurements valued at or above \$25,000 for goods and at or above \$100,000 for services. The College may utilize the MERX electronic tendering system.</p> <p>Motion to accept the revised procurement policy made by DA, seconded by KJ. CARRIED.</p> <p>Auto Insurance industry and FSCO</p> <p>Background for the issue was supplied by staff and an information note was provided for discussion by Council.</p> <p>From 2006 to 2010 Ontario experienced a substantial increase in automobile insurance claims costs. The significant increase in costs was primarily attributed to increases in statutory accident benefits claims costs.</p> <p>In the 2013 Ontario Budget, following the recommendations of the Auto Insurance Anti-Fraud Task Force, the government committed to take further action to address fraud in the auto insurance sector. Among other announced measures, the government signaled its intention to:</p> <ul style="list-style-type: none"> • Give FSCO the authority to license health clinics that invoice automobile insurers through the Health Claims for Auto Insurance (HCAI) system and regulate their business and billing practices. • Provide FSCO's Superintendent of Financial Services the authority to require insurers to file for rates. <p>Bill 65 establishes the legislative framework for FSCO to license and regulate service providers. Once licensed, a Service Provider will be able to continue to be paid directly by an auto insurer for certain services ("listed expenses") invoiced through HCAI.</p> <p>The issues surrounding Bill 65 were considered and examined. It was noted that this further regulation of health care professionals is costly to administer and redundant given that the regulators under the RHPA already require ethical practice and billings. The Registrar reported that while FHRCO had representatives attending the Task Force meetings, there was not adequate consultation on the proposed new system.</p> <p>Council members heard that this new system of registration is likely to be confusing to the public creates additional expense which is likely to be passed on to the consumer. Further, the Minor Injury Guideline (MIG) places health care professionals in a difficult situation where they may be in breach of their professional obligations particularly concerning assessment and individualized treatment. It was noted that some Colleges are writing to the Minister of Finance and the Minister of Health to express concern.</p>
	<p style="text-align: center;">Review of Action Items</p> <ol style="list-style-type: none"> 1) Investigate Investment Strategy for reserve funds- BK 2) Review Risk Management Strategy document and provide feedback to CM. Council 3) Approve job description for the registrar and initiate performance review process- Executive Committee

	<p>4) Development of investment strategy- BK</p> <p>5) Members to complete Council Evaluation Review Framework (CERF) and send results to RP. Results to be reviewed by Executive Committee- Council members, RP and LK</p> <p>6) Proposal for strategic planning to be developed and bring to Council in September- BK</p>
	<p style="text-align: center;">Date of Next Meeting</p> <p>September Council meeting dates were discussed and Monday September 22nd and Tuesday, September 23rd were chosen.</p>
Adjournment	Motion to adjourn at 3:50 pm made by DA.