

Special Meeting of Council Minutes	
Date/Time of Meeting	Thursday, November 20, 2014, 7:00 pm
Chair	Lynn Kabaroff
Timekeeper	Brenda Kritzer
Note taker	Brenda Kritzer
Present	Steve Anderson (SA), Lori-Anne Beckford (LAB), Rosario Colomba (RC), Daniel Crete (DC), Jonathan Dubberley (JD), Don Halpert (DH), Kalen Johnson (KJ), Lynn Kabaroff (LK), Chad McCleave (CMc), Michelle Meghie (MM), Fergal O'Hagan (FO), Robert Ross (RR), Kathie Sharkey (KS), Gennady Vaserbakh (GV)
Regrets	Diane Aziz (DA), Elizabeth Chapman (EC), John Gray (JG), Mary Pat Moore (MPM),
Staff in Attendance/ Guests	Staff: Brenda Kritzer (BK) Guests: none.
Constitution of the Meeting	As a notice of this special meeting of Council had been duly given in accordance with the by-laws of the College of Kinesiologists of Ontario and a quorum was present, the meeting was duly constituted for the transaction of business.
Conflict of Interest	Facilitator: LK No conflict of interest declared.
Approval of Agenda	Facilitator: LK UPON A MOTION duly made by FO and seconded by MM, it was resolved that this special meeting was called for the sole purpose of reviewing and approving the College response to the Minister of Health and Long-Term Care on the matter of transparency regarding College members and decision-making processes. CARRIED.
	Review of Minister's letter, S. McGurn letter RE: Transparency and proposed College response Facilitator: BK The Registrar reviewed with Council the letter that was received from the Honorable Dr. Eric Hoskins as well as the follow-up letter received from Suzanne McGurn, Assistant Deputy Minister, regarding transparency. The Minister requested that all health professions regulatory Colleges report back on specific measures taken and planned to increase transparency regarding regulated health professionals and that Colleges make transparency a strategic objective to be addressed in planning processes. The follow-up letter from the ADM explained specific types of initiatives that the Ministry would like considered by Colleges and noted that Colleges should post their response on their websites. BK then reviewed with Council a draft response prepared by the College, reviewed by Executive Committee, and further amended. She further explained that the College proposed response is to consider transparency in a vein similar to client service and the College's measures to meet the requirements of the <i>Accessibility for Ontarians with Disabilities Act (AODA)</i> .

	<p>As such the transparency measures in place for the College are described as standards. The report to the Minister also includes measures which are planned or which will be considered by Council in the future and sets out the timeframes for consideration of these matters.</p> <p>Suggestions from Council members included:</p> <ul style="list-style-type: none"> • include that alternate formats of all published documents will be provided upon request and that all published information and documents will be in <i>plain language</i>, as defined by the Minister of Multiculturalism and Citizenship of Canada. • Include descriptions of the roles of the Registrar, President and Vice- President on the website. <p>While descriptions of the latter two officer positions are included in the bylaws which are posted on the website, the College will pull this information forward in the website along with other information concerning decision-making processes, and endeavour to make information more welcoming and helpful in tone.</p> <p>Motion:</p> <p>Be it resolved that Council approves the cover letter to the Minister and the amended report outlining the College’s plans regarding increasing transparency, for submission to the Minister and posting on the College website.</p> <p>Moved by SA and seconded by DH. CARRIED.</p>
<p>Adjournment</p>	<p>Motion to adjourn the meeting made by DH. Meeting adjourned at 8:05</p>