

Policy

Type:	Quality Assurance		
Number:	3.3		
Name:	Peer and Practice Assessment Exemptions		
Status:	Final	Version:	4
Date Approved:	September 2014	Date Revised:	April 2015 November 2018 June 2021

Background: Registrants' ongoing participation in the Quality Assurance Program is a means by which the College and the public are assured that kinesiologists continue to maintain and enhance their knowledge, skills, and judgment to practise the profession safely, competently, and ethically. The peer and practice assessment (PPA) is a key legislated requirement of the College's Quality Assurance Program. The PPA is an educational, structured interview conducted by peer assessors. The PPA assesses kinesiologists' knowledge, skill, and judgement, based on the Essential Competencies of Practice for Kinesiologists in Ontario and the College's practice standards. The goal is to help kinesiologists identify areas of strength and opportunities for improvement within their practice. The Quality Assurance Regulation under the *Kinesiology Act, 2007* requires that every General Class registrant participate in PPA.

Policy Statement: Certain circumstances may arise that will change whether a registrant is required to participate in PPA. Exemptions may be granted for the following reasons:

- 1) Retirement/resignation within 12 months from the date of selection; or
- 2) serious personal injury or illness of the registrant.

The QA Committee has the authority to determine additional reasons for granting exemptions as situations arise. Staff has the authority to grant exemptions as previously defined by the Committee.

Principles: Requests for exemption are carefully considered, seeking to balance the needs of the registrant with the public interest, in accordance with the following principles that underpin this policy:

- 1) Transparency – Processes are clear, information is readily available, and College staff and the Quality Assurance Committee exercise honesty and openness in carrying out their duties;
- 2) Fairness, Objectivity, and Impartiality – Processes and procedures exist, address bias, and are reasonable. The College staff and Quality Assurance Committee review requests and make decisions that are fair and objective; and

- 3) Focus on risk of harm – Processes use a risk-based approach to reduce the risk of registrants' potential harm to patients and clients through risk management and accountability.

Applicable Legislation and Regulation:

- 1) Health Professions Procedural Code, Schedule 2 to the *Regulated Health Professions Act, 1991 (RHPA)*, Quality Assurance Section 80-81; and
- 2) Ontario Regulation 29/13 Quality Assurance Program s. 4(1) and 7(1).

Procedure

- 1) Registrants must notify the College in writing within 10 business days of the date on the Notice of Selection of their requests for exemptions, the reason for the request, and provide supporting documentation.
- 2) Those who suffer serious personal injury or illness must provide medical documentation that is acceptable to the College.
- 3) Registrants who resign, retire, and inform the College that they wish to be exempted using the *Request for Exemption from Peer and Practice Assessment Form*, will be granted an exemption.
- 4) Registrants who plan on resigning, retiring, within 12 months will be asked to sign an Acknowledgement and Undertaking to confirm their plans and confirm that should they not resign, or retire, they will be required to complete the Peer and Practice Assessment (PPA) within 90 days of the intended resignation date.
- 5) If the registrant's status changes, particularly if the change is soon after the exemption is granted, the QA Committee may withdraw the exemption.